



Annotated Agenda

May 19, 2014

3. Honor Volunteer Service to the Planning Commission

Guests: Grace Ciffo

Enclosures: Letter – May 7, 2014

Grace Ciffo has recently had to resign from her seat on the Planning Commission due to new job responsibilities. Grace joined the Planning Commission at the beginning of January 2013 with a desire to serve the community as a volunteer and to share her perspective as a farmer, large landowner, and a parent with children in the school system. We thank Grace for the service she was able to provide to the Town of Hinesburg during her time with the Planning Commission.

4. CBC Interview – Recreation Commission

Guests: (1) Henry Moreno

Enclosures: (1) Cover Letter
(2) CBC Application

The Recreation Commission has been operating with at least a couple vacancies for over a year now. Henry Moreno has stepped forward to submit his application to become a member of the Hinesburg Recreation Commission. Henry is a Hinesburg resident who has volunteered his time in a variety of capacities with Hinesburg youth over the past several years.

Consider a Motion to a motion to appoint Henry Moreno to the Recreation Commission for a 3-year term that will expire on January 1, 2017.

5. CCRPC Planning Advisory Committee Reappointment

Guests: (1) None

Enclosures: (1) CCRPC Letter dated May 5, 2014
(2) PAC Appointment document

The Chittenden County Regional Planning Commission (CCRPC) bylaws provide for several standing committees including a Planning Advisory Committee (PAC) to oversee the CCRPC's regional planning activities and policy development as specifically described in items 1-13 of Article XI – Committees; E – Planning Advisory Committee. In particular, the PAC is responsible for reviewing municipal plans and Act 250 permits. Alex Weinhagen has been representing Hinesburg in this role and has requested to continue. The committee is almost entirely made up of professional planners representing their communities. There is a position for an alternate as well but Alex stated that we haven't had one in the last couple of years and so he didn't feel it was necessary to appoint one at this time.

Consider a Motion to reappoint Alex Weinhagen as Hinesburg's representative to the Chittenden County Regional Planning Commission's Planning Advisory Committee (PAC) for a term of two (2) years commencing July 1, 2014 and ending June 30, 2016.

6. Assessor's Request for an Extension to Grand List Filing Deadline

Guests: (1) None

Enclosures: (1) Memorandum from Assessor, Marie Gardner, dated May 13, 2014

As outlined in State Statute, Municipalities with a population less than 5,000 are required to file the Grand List with Vermont Property Valuation and Review on or before June 4th. Grievances have been scheduled for June 27, 2014, with change of appraisal notices mailed out two weeks before that on June 13, 2014. Because of the grievance schedule, the Assessor's office is applying to Vermont Property Valuation and Review for an extension, which requires Selectboard approval.

Consider a Motion to approve a request by the Assessor's Office to apply to Vermont Property Valuation and Review for an extension of the Grand List filing deadline of June 4, 2014.

7. Proposed Zoning Revision – Energy Efficiency Standard for New Homes

Guests: (1) Alex Weinhagen, Director of Planning & Zoning

Enclosures: (1) Memorandum from Alex Weinhagen, dated April 9, 2014
(2) Planning Commission Proposal – March 26, 2014

At their March 26, 2014 meeting, the Planning Commission (PC) voted to forward a zoning revision proposal to the Selectboard. This is a revision to our existing energy efficiency standard for new homes – section 5.23.2 #1 (Zoning). Please see the two-page document included in your meeting packet with the proposed revision and background information.

As you probably remember, we used interim zoning to temporarily change this section of the zoning regulations on 12/19/2011. That interim zoning will expire on 12/19/2014. The Planning Commission held a public hearing on proposed changes to this section of the zoning on December 11, 2013. Pursuant to State Statute, if the Selectboard does not act on the changes within one (1) year of that public hearing, the changes will be considered rejected. The purpose of this agenda item will be to provide an opportunity for the Selectboard to review the proposal at a regular meeting, and allow an opportunity for additional comments before the Board makes any revisions or holds the required public hearing. Alex Weinhagen will be present to answer any questions or provide further information.

No Official Action is Anticipated

8. Revised Zoning Fee Structure

Guests: (1) Alex Weinhagen, Director of Buildings & Facilities

Enclosures: (1) DRAFT Planning & Zoning Revised Fee Schedule – May 15, 2014

Included in your meeting packet is a DRAFT version of a revised Planning & Zoning Fee Schedule. Changes to the current fee schedule are highlighted in yellow. The major change is to the site plan fee structure – i.e., adding a charge tied to the size of the project so that larger projects pay more to help offset increased review costs. Alex will be present to discuss this with the Selectboard and answer any questions.

No Official Action is Anticipated

9. Proposed Total Project Budget for Fire Department Additions

Guests: (1) Al Barber, Fire Chief

Enclosures: (1) Proposed Total Project Budget – Vermont Integrated Architecture

Ashar Nelson (Vermont Integrated Architecture), with the assistance of Tom Barden, has put together a proposed total project budget for the Fire Department additions that have been discussed. The proposed budget has been included in your meeting packet for your review and comments. Al Barber will be present to address any questions that you might have.

No Official Action is Anticipated

10. Town Administrator Report

1. **Charlotte Road** – On April 21st, Mike Anthony, Highway Foreman, was present to update the Board on the recent issues regarding the concrete piping along Charlotte road (in front of George Dameron’s house) that is failing and the road is falling in around it). The storm drain system on Route 116 has 3-4 catch basins that are piped across 116 and then are piped down along the Hinesburg/Charlotte Road. At that meeting, it was suggested to find a company that could do a video inspection of the interior of the piping in order to determine how much was actually damaged. Mike Weisel, our engineer that we have contracted to help with this project, has received a copy of a proposal from Green Mountain Pipeline Services for cleaning and inspection of the drain line on Charlotte Rd. At \$275/hr., a day’s worth of time would come to \$2,200. Mike Weisel feels that the work could be completed within a day and if it indicated that we could salvage the upper section (or a good part of it), then the expense would seem to be well worth it. It might even determine that the upper portion was good enough that we didn’t need to line it – that would be another potential savings. Mike W. has a plot of the survey and can pretty quickly work up a design for whatever segment needs to be replaced. If

Consider a Motion to hire Green Mountain Pipeline Services for the cleaning and CCTV inspection of the 450 linear feet of concrete drain pipe running along the side Charlotte Road beginning at the intersection of Route 116.