

SELECTBOARD MEETING

DRAFT

May 19, 2014

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Attending the meeting; Mike Bissonette, Phil Pouech, Andrea Morgante, Tom Ayer, Renae Marshall and attached list.

Meeting called to order at 7:00 p.m.

Non Agenda items:

Alex informed the Board that there are two ACT 250 application notices related to the Hannaford Project. One is specific to the Aubuchon Hardware site revisions and one to the Automotion site revisions. The PC approved sending a letter to the ACT 250 Board noting the DRB decision denying these changes and the reasons why. Andrea asked they make special note of stormwater issues and Alex said the findings of the DRB address that.

Honor Volunteer Service to the Planning Commission

Mike B presented Grace Ciffo with a plaque in recognition of her service on the Planning Commission. Grace joined the Planning Commission at the beginning of January 2013 with a desire to serve the community as a volunteer and to share her perspective as a farmer, large landowner, and a parent with children in the school system. Grace recently resigned due to new job responsibilities.

CBC Interview – Recreation Commission

The Recreation Commission has been operating with at least a couple vacancies for over a year now. Henry Moreno has stepped forward to submit his application to become a member of the Hinesburg Recreation Commission. Henry is a Hinesburg resident who has volunteered his time in a variety of capacities with Hinesburg youth over the past several years.

Phil moved the Board vote to appoint Henry Moreno to the Recreation Commission for a 3-year term that will expire on January 1, 2017. Second by Tom.

Tom noted he has known Henry for a while and feels he will be a good addition to the Commission.

Mike B asked Henry what challenges he sees for the Commission. Henry said the rec field project as well as needed improvements to other fields used. Henry also addressed looking to include programs for adults. Andrea noted she was glad to hear him address the needs for adult activities in Hinesburg.

Motion voted and approved.

CCRPC Planning Advisory Committee Reappointment

The Chittenden County Regional Planning Commission (CCRPC) bylaws provide for several standing committees including a Planning Advisory Committee (PAC) to oversee the CCRPC's regional planning activities and policy development. In particular, the PAC is responsible for reviewing municipal plans and Act 250 permits. Alex Weinhagen has been representing Hinesburg in this role and has requested to continue. The committee is almost entirely made up of professional planners representing their communities. There is a position for an alternate as well but Alex stated that we haven't had one in the last couple of years and so he didn't feel it was necessary to appoint one at this time.

Andrea moved the Board vote to reappoint Alex Weinhagen as Hinesburg's representative to the Chittenden County Regional Planning Commission's Planning Advisory Committee (PAC) for a term of two (2) years commencing July 1, 2014 and ending June 30, 2016. Second by Tom and approved.

Phil addressed the alternate position. Alex explained the Committee is made up of professional planners and meetings are held during the business day. He said there is no reason why Hinesburg can't have an alternate but to keep in mind the meeting time and the fact that discussion is at a professional planning level and might be difficult for someone to follow. Andrea suggested a member of the PC might want to go for information gathering and that information exchange could be valuable. She noted there would only be one vote allowed for Hinesburg.

Phil suggested Alex reach out to the PC to see if anyone is interested.

Assessor's Request for an Extension to Grand List Filing Deadline

As outlined in State Statute, Municipalities with a population less than 5,000 are required to file the Grand List with Vermont Property Valuation and Review on or before June 4th. Grievances have been scheduled for June 27, 2014, with change of appraisal notices mailed out two weeks before that on June 13, 2014. Because of the grievance schedule, the Assessor's office is applying to Vermont Property Valuation and Review for an extension, which requires Selectboard approval.

Tom moved the Board vote to approve a request by the Assessor's Office to apply to Vermont Property Valuation and Review for an extension of the Grand List filing deadline of June 4, 2014. Second by Andrea and approved.

Proposed Zoning Revision – Energy Efficiency Standard for New Homes

At their March 26, 2014 meeting, the Planning Commission (PC) voted to forward a zoning revision proposal to the Selectboard. This is a revision to our existing energy efficiency standard for new homes – section 5.23.2 #1 (Zoning).

The Town used interim zoning to temporarily change this section of the zoning regulations on 12/19/2011. That interim zoning will expire on 12/19/2014. The Planning Commission held a public hearing on proposed changes to this section of the zoning on December 11, 2013. Pursuant to State Statute, if the Selectboard does not act on the changes within one (1) year of that public hearing, the changes will be considered rejected.

Andrea asked if the regulations will apply to just residential or include commercial. Joe Iadanza said only residential is affected. Andrea asked if there are State standards that apply to commercial and Carrie Fenn said RBES does.

Phil asked if the PC received input from the Energy Committee. Joe said a memo received from the Energy Committee supported Energy Code Plus, the PC added exclusions for mobile homes and homeowner built residences and for exceptional cases.

Mike B asked how meeting the standards will affect the cost to build.

Joe said any affect is very little from RBES to Energy Code Plus.

Chris Gordon, of Energy Efficiency Vt., said a homeowner would enroll with them. They provide technical assistance throughout the planning and building process.

Mike B said he noticed log cabins not being allowed Chris said if a log home can attain the insulation rating it is included.

Tom asked how many towns require Energy Code Plus. Chris replied none at this time.

Phil addressed the exemption for mobile homes and said those are the ones the Town would want to make as efficient as possible.

Ray Keller of the Energy Committee asked if the code is set higher than required by the State why offer incentives. He also wanted to know if this is applicable to major renovations. Alex said RBES is but Energy Code Plus is not.

Mike B said the question is when do you overstep the line in telling people what to do. Joe said the regulation is grounded in the Town Plan which is grounded in State requirement.

Kathy Beyer asked the Board to proceed with caution with including energy efficiency into zoning. She said to have each town do it differently would be confusing for the consumer and builder and that is why there is a State code to follow.

Ray Keller noted that the city of Burlington has a higher level of requirement.

Chuck R, member of the Energy Committee said there are other cities also considering this change and Code Plus is a marginal increase over what is already required.

Andrea asked would you apply to the ZA or DRB for an exemption.

Peter Erb said it is clear cut for the homeowner builder aspect for the ZA, but for extenuating circumstances one would need to go to the DRB.

Revised Zoning Fee Structure

The Board reviewed with Alex the draft proposal of a new Planning and Zoning Fee schedule. The purpose of the change is mainly to address site plan fees for larger projects to help offset increased review costs.

John K asked the Town look at charging impact fees for other areas besides public safety such as school.

Alex said he could meet with department heads and then bring back to the Board updated capital planning.

Mike B asked Alex to come back to the Board with costs for a consultant to write an impact fee ordinance.

Proposed Total Project Budget for Fire Department Additions

Ashar Nelson (Vermont Integrated Architecture), with the assistance of Tom Barden, has put together a proposed total project budget for the Fire Department additions that have been discussed. The proposed budget has been included in the meeting packet for review and comments.

Andrea said the Board needs to see a blueprint of the project and a plan including phasing.

Mike B said there is no plan yet for phasing of the project.

Rena will get a blueprint of the project for review.

Town Administrator Report**Charlotte Road –**

At the last meeting the Board suggested finding a company that could do a video inspection of the interior of the piping that is failing in order to determine how much was actually damaged. Mike Weisel, our engineer that we have contracted to help with this project, has received a copy of a proposal from Green Mountain Pipeline Services for cleaning and inspection of the drain line on Charlotte Rd. At \$275/hr., a day's worth of time would come to \$2,200. Mike Weisel feels that the work could be completed within a day and if it indicated that we could salvage the upper section (or a good part of it), then the expense would seem to be well worth it. It might even determine that the upper portion was good enough that we didn't need to line it – that would be another potential savings. Mike W. has a plot of the survey and can pretty quickly work up a design for whatever segment needs to be replaced.

Phil moved the Board vote to hire Green Mountain Pipeline Services for the cleaning and CCTV inspection of the 450 linear feet of drain pipe along the side of Charlotte Road beginning at the intersection of Route 116 at an expected cost of \$2,200.00 and a maximum limit to spend up to \$3,000.00 at the discretion of the Road Forman.

Second by Tom and approved.

Andrea noted to check with Mike A to be sure a truck is available for the debris and that it can be dumped at the pit.

Selectboard items:

Phil updated the Board on the TA search. They have completed phone interviews and have a preliminary list of next round candidates. They will begin planning for onsite interviews.

Andrea asked in regards to the Water and WW budget, for review purposes they have sample rates from other towns and list of potential capital projects.

Tom asked also to point out the circumstances that make Hinesburg's rates what they are.

Warrants:

Phil moved the Board vote to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Andrea and approved.

Minutes:

Phil moved the Board vote to approve the minutes of 5/5/14 as submitted. Second by Andrea and approved.

Executive session:

Mike B moved the Board go into executive session including Renae, David Crawford and Rocky Martin for personnel items and union negotiations. Second by Phil and approved.

Mike B moved the Board come out of executive session, second by Phil and approved.
Tom moved the Board vote to approve hiring of temporary help in the Buildings & Facilities Department. Second by Andrea and approved.

Phil moved the Board vote to extend the deadline for the removal/relocation of Mark Sundin's fence along Richmond Rd. from June 1, 2014 to June 5, 2014. Second by Andrea and approved.

Phil moved to adjourn at 10:15 p.m. Second by Andrea and approved.

Respectfully submitted,
Valerie Spadaccini, secretary

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