



City of Burlington, VT
Department of Planning and Zoning
FY2014 Fee Schedule

Development Applications and Permits	Fee
<u>Awning Permit:</u>	
A. Awning <u>with</u> a Sign: (per awning with signage)	1. \$10 filing fee; and , 2. \$80 per awning (less 50% if part of an approved Master Sign Plan)
B. Awning <u>without</u> Sign: (Treated as a Basic or COA Level 1)	\$80
<u>Fence Permit:</u>	\$50
<u>Sign Permit:</u> (<i>per sign</i>) (Awnings with signage subject to fee listed above)	1. \$10 filing fee; and , 2. \$80 per sign. (less 50% if part of an approved Master Sign Plan)
<u>Sketch Plan Review:</u>	
A. Initial Review (<i>per Board</i>)	\$300 per request
B. Subsequent Review (<i>per Board</i>)	\$250 per request
<u>Basic Zoning Permit:</u>	\$80
<u>Certificate of Appropriateness (COA) Level I:</u> (<i>Estimated Construction Cost (ECC) of \$24,000 or less^F</i>)	\$80
<u>Certificate of Appropriateness (COA) Level II:</u> (<i>Estimated Construction Cost (ECC) greater than \$24,000^F</i>)	
A. <u>Application Fee</u>	1. \$110; and , 2. \$2 per \$1,000 of ECC; or \$0.10 per sqft.; whichever is greater
B. <u>Development Review Fee</u> (<i>due prior to release of the permit</i>)	\$4.50 per \$1,000 of ECC; or \$0.25 per sqft.; whichever is greater
<u>Certificate of Appropriateness (COA) Amendment:</u> (<i>based upon original ECC of total project</i>)	1. \$110; and , 2. \$0.50 per \$1,000 of ECC

Development Applications and Permits	Fee
<u>Certificate of Appropriateness (COA) Level III:</u>	
<i>(Planned Unit Development, Lot line Adjustment and Lot Merger, or Subdivision; includes Major Impact Review Fee where applicable):</i>	
A. Preliminary Plat	
1. <u>Application Fee</u>	1. \$300 per lot or unit; or \$200 and \$2 per \$1,000 of ECC; or \$0.10 per sqft.; whichever is greater
2. <u>Development Review Fee</u> <i>(due prior to release of the DRB Approval)</i>	\$3 per \$1,000 of ECC; or \$0.20 per sqft.; whichever is greater
B. Final Plat	
1. <u>Application Fee</u>	1. \$10 filing fee; and,
	2. \$300 per lot or unit; or \$200 and \$2 per \$1,000 of ECC; or \$0.10 per sqft.; whichever is greater
2. <u>Development Review Fee</u> <i>(due prior to release of the permit)</i>	\$3 per \$1,000 of ECC; or \$0.20 per sqft.; whichever is greater
C. Preliminary/Final Combination	
1. <u>Application Fee</u>	1. \$10 filing fee; and,
	2. \$300 per lot or unit; or \$200 and \$4 per \$1,000 of ECC; or \$0.10 per sqft.; whichever is greater
2. <u>Development Review Fee</u> <i>(due prior to release of the permit)</i>	\$3 per \$1,000 of ECC; or \$0.20 per sqft., whichever is greater
D. Lot Line Adjustment/Lot Merger	\$100 per lot involved
<u>Conditional Use, Variance, Public Hearings and Appeals:</u>	
A. Conditional Use and Variance <i>(in addition to applicable COA application fee and paid at the time of application)</i>	\$150
B. Conditional Use - Major Impact <i>(in addition to applicable COA application fee and paid at the time of application)</i>	1. \$210; and,
	2. \$1.10 per \$1,000 of ECC; or \$0.10 per sqft.; whichever is greater
C. Conditional Use - Major Impact Review Amendment <i>(based upon the ECC of the <u>total</u> project)</i>	1. \$210; and,
	2. \$1 per \$1,000 of ECC
D. Other matters requiring a hearing before the DRB: Time extensions, Master Plan Review, etc.	\$150
E. Appeals to the DRB: Appeals of Administrative Officer decisions to the Development Review Board	\$250

Development Applications and Permits	Fee
F. Appeals to VSC-ED: Appeals of DRB decisions to the VT Superior Court – Environmental Division.	\$250 ¹

Other Fees	Fee
<u>Zoning Certificate of Occupancy:</u> ² (by Code Enforcement Office)	
A. Final Certificate of Occupancy	1. \$30 ^E and, 2. 10% of all zoning and conditional use permit application fees.
B. Temporary Certificate of Occupancy	\$150 each
C. “After-The-Fact” Zoning Certificate of Occupancy	see attached schedule
<u>Zoning Compliance Report Request:</u> ³ (by Code Enforcement Office)	
	\$35
<u>Documents, Copies, etc.</u>	
A. Audio Tapes	\$3.50 per tape
B. File Research	\$20.00 per hour
C. <u>Planning Documents:</u> Municipal Development Plan, Comprehensive Development Ordinance, etc.	actual cost of publication (hardcopy or CD)
D. Postage and Handling	\$4.00 (in state) \$5.00 (out of state)
E. Photocopies	\$0.10 per page (B&W) \$1.00 per page (Color)
F. Paper Zoning Map (24x36, color)	\$15.00 per map
G. Digital Maps (PDF format and emailed only)	no charge
<u>Land Records Filing Fee</u> (per page)	
	\$10.00 ⁴

Fee Schedule Notes:

- A. All development review and permit fees are non-refundable.
- B. All development review and permit fees include a \$10 filing fee assessed by the Burlington Clerk and Treasurer’s Office as required by state statute unless otherwise noted.

¹ For information only: Fee assessed by, and paid to, the VT Superior Court – Environmental Division.

² For information only: Fee assessed by, and paid to, the Burlington Code Enforcement Office.

³ For information only: Fee assessed by, and paid to, the Burlington Code Enforcement Office.

⁴ For information only: Fee assessed by, and paid to, the Burlington Clerk and Treasurer’s Office.

- C. All development review and permit fees are **due at the time of application** unless otherwise noted and are non-refundable. Check should be made payable to the “City of Burlington.” Credit cards are not currently accepted.
- D. Permit applications resulting from a zoning Notice of Violation are subject to double or triple the application fee as specified under Sec. 2.7.8 of the *Burlington Comprehensive Development Ordinance*.
- E. “ECC” is the Estimated Construction Cost as specified under Sec. 3.2.4 (a) of the *Burlington Comprehensive Development Ordinance*. Fees are calculated for every \$1,000 of ECC.
- F. For permit applications submitted from July 1, 1998 to July 1, 2009, the Final Certification Occupancy fee is \$20 plus 10% of the zoning permit application fee. (From 7/1/1998 - 7/1/2009, the filing fee assessed by the Burlington Clerk Treasurer's Office was paid at the time of the original zoning permit application.)
- G. The ECC threshold between COA Level I and COA Level II applications is annually adjusted based on the Consumer Price Index pursuant to Sec. 3.2.4(a) of the *Burlington Comprehensive Development Ordinance*. For Fiscal Year 2014 this amount is \$24,000.

ZONING CERTIFICATE OF OCCUPANCY AFTER THE FACT (ATF) FEE SCHEDULE*

	<i>Exempt from ATF</i>	<i>Nominal ATF</i>	<i><u>Tier 1 ATF</u></i>	<i><u>Tier 2 ATF</u></i>	<i><u>Tier 3 ATF</u></i>	<i><u>Tier 4 ATF</u></i>
<i>Permit Type</i>	<ul style="list-style-type: none"> • Fence • Sign • Awning • Lot line adjustments • Satellite dishes • Handicap ramps • Demolition only • Permits approved before July 13, 1989 • Stormwater only 	Permits that fall within the following timeframe: approved on or after July 13, 1989 and expire before or on January 31, 2009.	All permits that are administratively reviewed with expiration dates after January 31, 2009 but before July 1, 2012.	All DRB reviewed permits including appeals with expiration dates after January 31, 2009 but before July 1, 2012.	All permits that are administratively reviewed with expiration dates on or after July 1, 2012.	All DRB reviewed permits including appeals with expiration dates on or after July 1, 2012.
<i>ATF Fee*</i>	ATF = \$0 No ATF fee applies.	ATF = \$75.00	ATF fee equals \$150.00 per TZCO required previously [#] but not obtained up to a maximum fee of \$450.00 or an amount equal to the permit application fee, WHICHEVER IS LESS.	ATF fee equals \$150.00 per TZCO required previously [#] but not obtained up to a maximum fee of \$1,500.00 or an amount equal to the permit application fee, WHICHEVER IS LESS.	ATF ≤ \$450.00 ATF fee equals \$150.00 per TZCO required previously [#] but not obtained up to a maximum fee of \$450.00.	ATF ≤ \$1,500.00 ATF fee equals \$150.00 per TZCO required previously [#] but not obtained up to a maximum fee of \$1,500.00.

231170-00002/Fees/CO After the Fact Table 4-20-12

* - *All other applicable fees, including but not limited to the Final Zoning Certificate of Occupancy fee still apply.*

- Number of TZCO's required calculated from the expiration date of the permit or the date of occupancy if that occurred first, based upon TZCO intervals of 180 days.

TOWN OF CHARLOTTE PLANNING AND ZONING

Fee Schedule

The following fee schedule was reaffirmed and adopted by vote of the Charlotte Selectboard at a public meeting on June 16, 2008

LAND USE PERMITS:*

Building Permits New units: Up to 4 bedrooms.....\$1000.00; 5 or more bedrooms.....\$1500.00
 Mobile Home.....\$ 500.00

Major Other (Addition ≥ 250 sq. ft., in-ground pool, garage, outbuilding ≥ 250 sq. ft, finished space≥ 250 sq. ft., etc.)
 \$350.00

Minor Other (Addition ≤ 250 sq. ft., above-ground pool, finished space ≤ 250 sq. ft, fence, dock, etc.)
 \$150.00

Accessory Apartment.....\$500.00

Renewal:.....\$ 50.00

*Structures ≤ 250 sq. ft. and not attached to an existing structure or permanently affixed to the ground by foundation or footings are exempt from permit fees. (i.e., small sheds, dog houses, bus shelters, etc.)

Land Use Permits for other Permitted Uses-No construction \$100.00

Certificate of Occupancy (New construction & additions) \$150.00

Certificate of Compliance (Review zoning records & site visit) \$ 75.00

Zoning Board of Adjustment Conditional Use.....\$500.00

Variance.....\$500.00

Appeal.....\$500.00

Planning Commission Sketch Plan Review for Site Plan.....\$ 50.00

Site Plan Review.....\$500.00

SUBDIVISION PERMITS:

Sketch Plan:.....\$ 50.00

Boundary Adjustment:.....\$300.00

Subdivision Reaffirmation:.....\$100.00

Subdivision Amendment, Minor.....\$300.00 plus \$150.00 per affected lot

Subdivision Amendment, Major.....\$500.00 plus \$150.00 per affected lot

Minor Subdivision.....\$600.00 plus \$300.00 per lot or unit (whichever is greater)

Major Subdivision.....\$1000.00 plus \$500.00 per lot or unit (whichever is greater)

WASTEWATER AND WATER SUPPLY PERMITS:

Single Family dwelling unit.....\$500.00

Commercial System per unit.....\$500.00

Replacement/Repair.....\$250.00

System alteration.....\$250.00

Renewal.....\$100.00

HIGHWAY ACCESS PERMIT:.....\$100.00

TELECOMMUNICATIONS TOWERS & FACILITIES-Section 4.16 of Land Use Regulations

Each application (Variance, Conditional Use, Site Plan, Zoning)...\$2000.00

PUBLICATIONS AND COPIES

Land Use Regulations \$15.00

Town Plan.....\$16.00

Copies.....\$.10 / page

Fax.....\$2.00 / page in VT/\$2.50 in US & Canada

Recording.....\$8.00 per page

TAX AND GIS MAPS

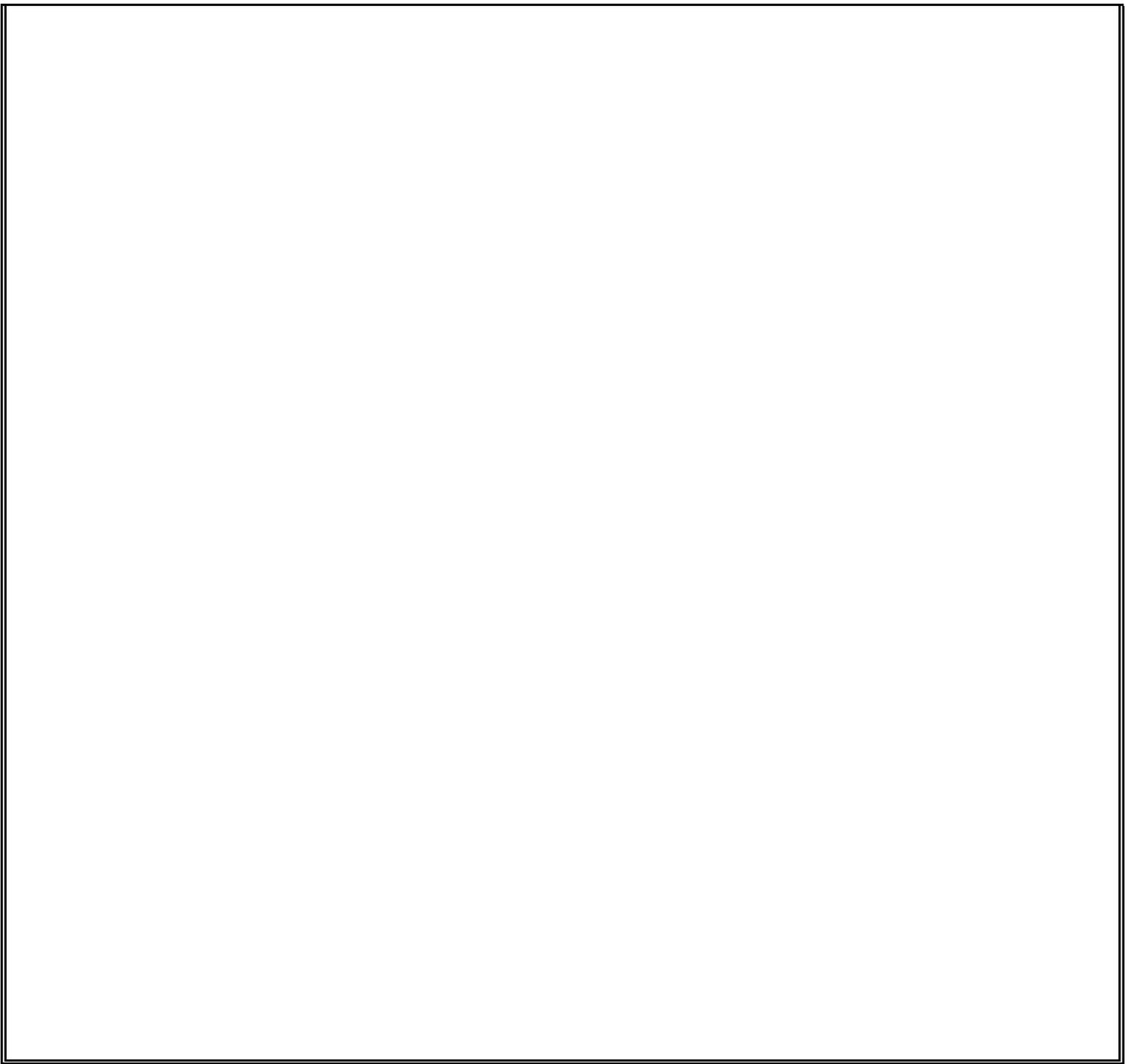
Tax Map.....\$.10/each

Ortho Map, 8X11.....\$1.00

8X14.....\$1.50

11X17.....\$2.00

▶ Fees may only be waived or reduced by petition to the Charlotte Select Board ◀



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Welcome . . .

Town of Colchester, VT - Planning & Zoning Dept.

781 Blakely Rd., PO Box 55, Colchester, VT 05446
(802) 264-5600

July 30, 2014

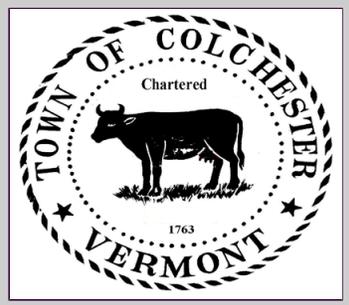
Hours: 7:30-4:30 M.-F.

- Town Departments ▼
- Planning & Zoning Home
- Meetings ▼
- Permits ▼
- Regulations ▼

- FAQs ▶
- Community Profile
- Zoning Table of Uses
- Dimension Requirements
- Development Statistics
- Contact Us

Colchester Planning & Zoning Permit Forms

Please [contact the office](#) to be mailed forms currently not on-line. All files require [Adobe Acrobat Reader](#)



- [Appeal of Zoning Administrator's Determination](#)
Fee: \$280
Includes the legal notice fee in the local Colchester paper as well as all recording fees. If, due to time constraints, an applicant chooses to advertise in the Burlington Free Press, the applicant shall be required to pay the entire fee charged by the Free Press. Recess of Development Review Board hearings: \$50.00 for each recess requested by applicant.
- [Building & Zoning Permit](#) Please see our [Building Permit Guide](#), [Winter Erosion Control Shutdown Guidelines](#), and [Demolition Guidelines](#)
- [Code Specifications](#)
[Fee](#)
- [Boundary Line Adjustment Language](#)
Base Fee: \$200 (add \$50 surcharge for mylars without digital copy)
- [Camp Conversion Information](#)
- [Conditional Use Application](#)
Fee: \$280 (or \$140 if submitted with Site Plan Application)
Includes the legal notice fee in the local Colchester paper as well as all recording fees. If, due to time constraints, an applicant chooses to advertise in the Burlington Free Press, the applicant shall be required to pay the entire fee charged by the Free Press. Recess of Development Review Board hearings: \$50.00 for each recess requested by applicant.
- [Certificate of Compliance](#)
(submit a written request)
Fee: \$100.00 or \$25 if eligible for renewal
- [Digital Plat Requirements](#)
- [Demolition/Relocation Permit](#)
(submit three originals)
Fee: \$75
- [Erosion Control Plan Application](#)
- [G.I.S. Policy](#)
- [Land Development Permit](#)
Fee: \$8 per thousand of estimated construction cost with a minimum of \$75
- Legal Templates: [VWV easements](#), [Sidewalk Easements](#), [Access Easements](#), & [Irrevocable Offer of Dedication](#)
- [Landscape Improvement Agreement](#)
- [Plat Policy](#)
Final Plat Recording Fee: \$15 plus \$10 per lot not digitized or \$2 per lot digitized
- [Public Improvement Agreement](#)
- [Request for Action Investigation Report](#)
- Revolving Loan Fund for Wastewater Systems [informational handout](#) and [application](#)
- [Sign Permit - Permanent](#)
Fee: \$75.00
- [Sign Permit - Temporary](#)
Fee: \$20 / monthly or \$50 / annual
- [Site Plan Application](#)

- Fee:
 Residential - Single Family or Duplex dwellings – \$230.00
 Certificate of Appropriateness - \$275
 Commercial/Industrial/PUD/Residential Multi-family – \$350.00
 Commercial/Industrial/PUD/Residential Multi-family Amendment (if site plan less than 5yrs. old) - \$270
Includes all recording fees. Recess of Development Review Board hearings: \$50.00 for each recess requested by applicant.
- [Site Plan Application for Final Plat](#) (in conjunction with final plat review for Planned Unit Developments and Planned Residential Developments)
 Fee: \$150.00
Includes all recording fees. Recess of Development Review Board hearings: \$50.00 for each recess requested by applicant.
 - [Site Plan Application for Seawall](#)
 Fee: \$320
 - [Administrative Site Plan Application](#)
 Fee:
 Single family or duplex dwellings - \$120.00
 Commercial/Industrial/PUD/Residential Multi-family - \$150.00
 - [Subdivision \(Sketch\)](#)
 Fee: \$250.00
Includes all recording fees. If, due to time constraints, an applicant chooses to advertise in the Burlington Free Press, the applicant shall be required to pay the entire fee charged by the Free Press. Recess of Development Review Board hearings: \$50.00 for each recess requested by applicant.
 - [Subdivision \(Preliminary Plat\)](#)
 Base fee \$350 plus:
 Major residential subdivision fee of \$100.00 per lot/unit
 Commercial or Industrial or PUD fee of \$125.00 per acre or \$125 per lot/unit, whichever is greater
Includes the legal notice fee in the local Colchester paper as well as all recording fees. If, due to time constraints, an applicant chooses to advertise in the Burlington Free Press, the applicant shall be required to pay the entire fee charged by the Free Press. Recess of Development Review Board hearings: \$50.00 for each recess requested by applicant.
 - [Subdivision \(Final Plat or Final Plat Amendment\)](#)
 Fee: \$350
Includes the legal notice fee in the local Colchester paper as well as all recording fees. If, due to time constraints, an applicant chooses to advertise in the Burlington Free Press, the applicant shall be required to pay the entire fee charged by the Free Press. Recess of Development Review Board hearings: \$50.00 for each recess requested by applicant.
 - [Variance Request](#)
 Fee: \$280
Includes the legal notice fee in the local Colchester paper as well as all recording fees. If, due to time constraints, an applicant chooses to advertise in the Burlington Free Press, the applicant shall be required to pay the entire fee charged by the Free Press. Recess of Development Review Board hearings: \$50.00 for each recess requested by applicant.
 - [VELCO Easement Information](#)
 - [Wastewater Permit Application: Local Permit ; State Permit](#)
(The Town of Colchester has taken over the State wastewater program and issues both state and local wastewater permits. If a state permit is required, please only submit the state permit application as the Town will use this for for both processes. Please note that local and state fees may be applicable and should be made payable to the Town of Colchester. If you have questions about which form to fill out, please contact us at: dterk@colchestervt.gov)
[Fees](#)
 Municipal Sewer connection fee: Permitted allocation multiplied by the debt retirement rate.

Town of Essex DEVELOPMENT FEE SCHEDULE

Planning Commission Fees:

Approval to develop w/out frontage	\$180.00	\$10 recording fee	+ Abutters fee *	
Site Plan	\$230.00	\$10 recording fee	+ Abutters fee *	
Site Plan Amendment (minor or major)	\$200.00	\$10 recording fee	+ Abutters fee *	
Final Plan Amendment (minor / major)	\$150.00	\$10 recording fee	+ \$15 mylar fee	+ Abutters fee *
Simple Parcel (two lots)	\$150.00	\$10 recording fee	+ \$15 mylar fee	+ Abutters fee *
Boundary Adjustment Fee	\$125.00	\$10 recording fee	+ \$15 mylar fee	+ Abutters fee *
Other	\$125.00	\$10 recording fee	+ Abutters fee *	
Appeal of PC Decision - Court Fee	\$250.00			

Zoning Board of Adjustment Fees:

Accessory Apartment	\$150.00	\$10 recording fee	+ Abutters fee *
Conditional Use and/or Amendment	\$150.00	\$10 recording fee	+ Abutters fee *
Home Occupation (ZBA Approval)	\$150.00	\$10 recording fee	+ Abutters fee *
Unspecified	\$150.00	\$10 recording fee	+ Abutters fee *
Variance	\$150.00	\$10 recording fee	+ Abutters fee *
Appeal Zoning Admin.s Decision	\$150.00	\$10 recording fee	+ Abutters fee *
Appeal of ZBA's Decision - Court Fee	\$250.00		

In-House Administrative Fees:

Home Occupation (Permitted)	\$85.00	\$10 recording fee	
Sign Fee	\$85.00	\$10 recording fee	
Use Fee	\$85.00	\$10 recording fee	+ \$85 CO recording fee
Certificate of Compliance	\$25.00		
Certificate of Occupancy Inspection	\$75.00	\$10 recording fee	

Legal Reviews: All expenses for legal reviews required from approvals by the Planning Commission and Zoning Board shall be paid by the applicant(s).

Subdivision Application Fees:

CONCEPTUAL Review - Residential or Commercial/Industrial	\$125.00		
SKETCH PLAN - Residential or Commercial/Industrial	\$125.00		+ Abutters fee *
PRELIMINARY - Residential or Commercial/Industrial	\$125.00		+ Abutters fee *
<u>FINAL</u> (Residential, Commercial or Industrial)	\$100 / lot/unit +	\$10 recording fee	+ \$15 mylar and abutter fee

* **Abutters fee (notification of adjoining property owners) \$6.48 per abutter.**
(\$0.48 postage + \$3.30 Certified + \$2.70 Return Receipt = \$6.48 Total)

Last amended by Selectboard on 05/08/06 (Postage changed January 2014 per U.S. Postal Service) (Recording fee increase per Legislature July09)

Building Fees:

Zoning Permit: *Residential:* \$2.50 per \$1,000 (determined from the cost of construction-labor & materials) + \$10.00 recording. \$85.00 Certificate of Occupancy if applicable. (includes recording fee)
Minimum Fee: \$50.00 + \$10.00 recording permit + \$85.00 certificate of occupancy if applicable.
Commercial & Industrial: \$3.00 per \$1,000 (determined from the cost of construction - labor & materials) **WITH A CAP** of \$4,000 + \$20.00 recording fee and \$75.00 Cert. Of Occ.
Minimum Fee: \$100.00(+ \$20.00 recording) for new construction and additions or alterations & \$75.00 C.O. fee
Renewal Fee: *Residential:* \$50.00 plus \$10.00 recording fee
Commercial and/or Industrial: \$50.00 plus \$10.00 recording fee

***NOTE: IF A CONDITIONAL CO IS ISSUED AN ADDITIONAL \$85.00 WILL BE CHARGED FOR A RE-INSPECTION.**

Recreation Fee: NEED TO CALCULATE ACCORDING TO SECTION 3.04 IMPACT FEE FOR NEW DEVELOPMENT ORDINANCE ADOPTED BY SELECTBOARD ON 7/13/98.

Water Fee:

The water service initiation fee consists of a capacity fee of \$5.65 per gallon and a connection fee of \$1,000.00 per connection. In the case of multi-unit buildings, the \$1,000.00 connection fee is charged for each connection from the building to the water main. Any questions or calculation of fees should be directed to the Town Engineer/Public Works Director.

The estimated water flows for each category can be found in the Town of Essex Water Use Ordinance in Table 10.12.380.

$\$1,000 + \text{estimated flow (gpd)} \times \$5.65/\text{gpd} = \text{Total Connection Fee}$

Sewer Fee:

The sewer service initiation fee consists of a capacity fee of \$9.75 per gallon and a connection fee of \$1,000.00 per connection. In the case of multi-unit buildings, the \$1,000.00 connection fee is charged for each connection from the building to the sewer main. Any questions or calculation of fees should be directed to the Town Engineer/Public Works Director.

The estimated wastewater flows for each category can be found in the Town of Essex Sewer Use Ordinance in Table 10.16.510.

$\$1,000 + \text{estimated flow (gpd)} \times \$9.75/\text{gpd} = \text{Total Connection Fee}$

***NOTE: SEPTIC PERMITS ARE NO LONGER ISSUED BY THE TOWN. REFER CLIENT TO STATE OF VERMONT FOR PERMIT AND FEE.**

APPLICATION FEES FOR A PLANNING COMMISSION OR ZONING BOARD REVIEW ARE DUE AT THE TIME THE APPLICATION IS SUBMITTED.

FEES ASSOCIATED WITH CONDITIONS OF A ZONING BOARD OR PLANNING COMMISSION APPROVAL ARE DUE AT THE TIME A ZONING PERMIT IS REQUESTED. THE PLANNING COMMISSION MAY CONSIDER CONDITIONING THE RECREATION IMPACT FEE, TRAFFIC FEE AND/OR CERTIFICATE OF OCCUPANCY FEE AT THE TIME OF CERTIFICATE OF OCCUPANCY FOR APPLICATIONS WITH MULTIPLE UNITS IN ONE STRUCTURE, SUCH AS CONGREGATE HOUSING OR MULTI-FAMILY HOUSING, REQUIRING ONLY ONE (1) BUILDING PERMIT.

* AS OF JANUARY 1, 2010 SCHOOL IMPACT FEES HAVE BEEN ELIMINATED.

WATER & SEWER FEES ARE PAYABLE AT THE TIME A ZONING PERMIT IS REQUESTED PER THE TOWN ORDINANCE.

FEES CAN ONLY BE WAIVED BY THE SELECT BOARD.

TOWN OF HUNTINGTON
CONSOLIDATED PERMIT/ADMINISTRATIVE HEARING FEES
(Effective as of 20 October 2011)

With references to applicable sections of Town of Huntington
Zoning Regulations (ZR) and Subdivision Regulations (SR)

TYPE OF PERMIT	TOTAL FEE
NEW CONSTRUCTION (ZR §§2.1, 4.1)	
Residential/seasonal dwelling	Greater of \$20.00 or 10¢/sq ft + \$20.00 recording fees
Mobile home (ZR §5.18)	Greater of \$20.00 or 10¢/sq ft + \$20.00 recording fees
Accessory structures (ZR §5.6)	\$60.00 + \$4.00/100 sq ft over 3,000 sq ft + \$20.00 recording fees
Accessory apartment (ZR §5.7)	Greater of \$20.00 or 10¢/sq ft + \$20.00 recording fees
REPLACEMENT CONSTRUCTION..... (As for new construction)	
ADDITION/RENOVATION	
Major (addition of living space)	Greater of \$20.00 or 10¢/sq ft + \$20.00 recording fees
Minor (exterior additions to dwellings or accessory structures)	\$15.00 + \$20.00 recording fees
SIGNS (ZR §5.4)	\$15.00 + \$20.00 recording fees
TEMPORARY USES	
Incidental to construction, six months (ZR §5.14)	Greater of \$20.00 or 10¢/sq ft + \$20.00 recording fees
CONDITIONAL USE (ZR §2.2)	\$ 60.00 + \$20.00 recording fees + consulting fees
CHANGE OF USE (ZR §5.10)	\$20.00 + \$20.00 recording fees
LAND DEVELOPMENT (ZR §5.17)	
Drainage/erosion improvements, ponds, dams	\$ 60.00 + \$20.00 recording fees + consulting fees
Gravel extraction/excavation	\$ 60.00 + \$20.00 recording fees + consulting fees
CERTIFICATE OF OCCUPANCY (ZR §4.1.3)	No charge (included in permit fee)
PLANNING COMMISSION ADMINISTRATIVE HEARING (ZR §6.3)	
Site plan review (ZR §4.3)	\$60.00 + recording fees
Minor subdivision (up to three lots) (SR §3.2)	
Sketch plan review (SR §3.1)	No charge, no warning
Final plat review (SR §4.2)	\$ 175.00 + recording fees, 15-day warning
Major (more than three lots) (SR §3.3)	
Sketch plan review (SR §3.1)	No charge, no warning
Preliminary plat review (SR §4.1)	\$ 75.00, 7-day warning
Final plat review (SR §4.2)	\$ 175.00 + \$ 35.00 per lot over three lots + recording fees, 15-day warning
Planned unit development, other major projects (ZR §§4.5)	(As for major subdivision)
Boundary adjustment/non-subdivided conveyance (SR §2.1)	\$20.00 + \$20.00 recording fees
ZONING BOARD OF ADJUSTMENT ADMINISTRATIVE HEARING (ZR §6.2)	
Conditional use, variance, appeal (ZR §§4.2, 6.5, 6.7)	\$ 175.00 + recording fees

TOWN of JERICHO ■ PLANNING + ZONING ■ PERMIT FEE SCHEDULE

ADMINISTRATIVE ACTIONS

SIGN PERMIT	\$50+
BUILDING PERMIT - new construction <ul style="list-style-type: none"> ▪ Residential - single family <ul style="list-style-type: none"> - multi family - additions and garages - nonstructural¹ renovations - accessory structures (decks, sheds) ▪ Agricultural structures ▪ Commercial, Residential and Municipal ▪ Public Facility (schools, places of worship, etc.) ▪ Miscellaneous Structures <ul style="list-style-type: none"> Above-ground pool, satellite dishes greater than 24" in diameter In-ground pool (fence required) Non net-metered solar or wind collector ▪ Other (reissue/renew, boundary adjustment, permitted home occupation, misc.) 	\$700+ \$450/dwelling unit+ \$75/per room or .14 per sq ft. + \$35+ \$35+ no permit fee, but \$10 Recording Fee applies \$500 plus \$5 per 100 square feet+ \$150 plus \$5 per 100 square feet+ \$35+ \$75+ \$35+ \$35+
CERTIFICATE of OCCUPANCY	\$75+ – required for new construction with sanitation facilities (septic) only
+ RECORDING FEE for permits listed above	\$10 per page
ROAD ACCESS PERMIT	\$100
GIS MAPS	\$2 per page

¹ "Non-structural renovations" are those that do not affect an existing building footprint or exterior facade

DELIBERATIVE ACTIONS

HEARINGS - before Development Review Board² <ul style="list-style-type: none"> Sketch Plan Final Plat review (site plan) Appeal of Administrative Decision ▪ SUBDIVISIONS <ul style="list-style-type: none"> Minor Major Preliminary Plat Major Final Plat ▪ BOUNDARY ADJUSTMENT ▪ AMENDMENTS ▪ VARIANCES and WAIVERS ▪ LOTS without Road Frontage ▪ CONDITIONAL USES <ul style="list-style-type: none"> Residential Forestry and Agricultural Home Occupation, B+B, general merchandise Commercial, Industrial and Retail 	\$100 – applicable toward Final Plat Review \$150* \$150* \$250 +\$100 per lot/unit* \$500 +\$100 per lot/unit* \$250 +\$100 per lot/unit* \$150* \$150* \$150* \$200* \$150* \$150* \$150* \$150*
* ADDITIONAL FEE required for advertising and abutters notice for all DRB Hearings	\$75 (+ prevailing US postage rate/each abutter)
MYLARS to memorialize in Town Land Records	\$15.00 per page

² Additional charges for outside consultants review may be charged applications requiring approval by DRB.

NOTE: The Town of Jericho ceased issuing Certifications of Compliance related to Title Searches in July 2004

EFFECTIVE DATE: 2011.05.06

TOWN OF MILTON - PLANNING & ECONOMIC DEVELOPMENT
FEE SCHEDULE

STEPS TO A SUCCESSFUL ZONING PERMIT

1. Submit Permit Application	4. Post "P" Sign for Public Notice	7. Town Inspects
2. Permit Approved	5. Construct	8. CO/CC Approved
3. Pick up, Pay & Record Permit	6. Submit CO/CC Application	9. Pick up, Pay and Record CO/CC

ZONING PERMIT FEES

APPLICATION	FEE	RECORDING FEE	WHEN IS FEE DUE
New Residential Building	\$300 + \$0.04 per square foot	\$10	Upon Permit Approval
One Time Residential Renewal	\$40	\$10	Upon Permit Approval
Residential Alteration/Amendment	\$40	\$10	Upon Permit Approval
Residential Accessory Structures	\$40	\$10	Upon Permit Approval
New Elderly Housing Complex	\$150 per Dwelling Unit + \$0.04 per square foot	\$10	Upon Permit Approval
New Multi-family structure	\$200 per Dwelling Unit + \$0.04 per square foot	\$10	Upon Permit Approval
New Commercial/Industrial Structure	\$500 per Unit + \$0.10 per square foot	\$10	Upon Permit Approval
One Time Commercial/Industrial Renewal	\$50	\$10	Upon Permit Approval
Commercial/Industrial Alterations/Amendments	\$50	\$10	Upon Permit Approval
Commercial/Industrial Accessory Structures	\$50	\$10	Upon Permit Approval
Zoning Permit: Sign Permit	\$5	\$10	Upon Permit Approval

CERTIFICATE OF OCCUPANCY/COMPLIANCE FEE

APPLICATION	FEE	RECORDING FEE	WHEN IS FEE DUE
Certificate of Occupancy/Compliance	\$25	\$10	Upon Certificate of Occupancy/Compliance Approval
Impact Fee for new Residential Building	\$4420 per dwelling unit	N/A	Upon Certificate of Occupancy/Compliance Approval
Impact Fee for new Residential Elderly Housing Units and 1-bedroom Units	\$3315 per dwelling unit	N/A	Upon Certificate of Occupancy/Compliance Approval

OTHER PERMITS

Highway Access, Municipal Water Permit and Hookup, Municipal Sewer Permit and Hookup	Contact the Department of Public Works at 802-893-6030
State Water/Wastewater	Contact the State at 802-879-5656

TOWN OF MILTON - PLANNING & ECONOMIC DEVELOPMENT
FEE SCHEDULE

DEVELOPMENT REVIEW BOARD

The Development Review Board conducts hearings on the applications listed below. Development applications require approval before a zoning permit can be issued. Contact the Planning and Economic Development Office to determine if your project applies to any of the applications below. Applicants that request concurrent review of two applications will only be charged for the more expensive application fee if both reviews can be done within the same hearing. Contact the Planning and Economic Development Staff for the number of abutters (adjoining properties) applicable to an application.

DEVELOPMENT REVIEW APPLICATION FEES

APPLICATION	FEE	ABUTTERS	WARNING	RECORDING FEE	WHEN IS FEE DUE
Sketch Plan for Subdivisions and Planned Unit Developments (PUD)	\$100 (can be credited toward next phase)	\$2 per abutter	N/A	N/A	Upon Application
Minor Subdivision/ PUD-Residential (6- units)	\$500 + \$50/unit or lot	\$2 per abutter	\$75	\$10	Upon Application
Major Subdivision/ PUD-Residential (7+ units)	\$1000 + \$50 per unit or lot	\$2 per abutter	\$75	\$10	Upon Application
Planned Unit Developments (PUD)	\$1000 + \$50 per unit or lot	\$2 per abutter	\$75	\$10	Upon Application
Subdivision/PUD Amendments	\$100	\$2 per abutter	\$75	\$10	Upon Application
Administrative PUD Amendments	\$50	\$2 per abutter	N/A	\$10	Upon Application
Site Plan	\$300	\$2 per abutter	N/A	\$10	Upon Application
Administrative Site Plan Amendment	\$50	\$2 per abutter	N/A	\$10	Upon Application
Site Plan Amendment	\$100	\$2 per abutter	N/A	\$10	Upon Application
Boundary Line Adjustment	\$75 per lot involved	\$2 per abutter	\$75	\$10	Upon Application
Conditional Use	\$150	\$2 per abutter	\$75	\$10	Upon Application
Variance	\$150	\$2 per abutter	\$75	\$10	Upon Application
Appeal of Zoning Administrator's Decision	\$150	\$2 per abutter	\$75	\$10	Upon Application
Expiration of a Subdivision Approval	\$150	\$2 per abutter	\$75	\$10	Upon Application

MISCELLANEOUS FEES:

Copies of Official Documents	\$0.05 per page or \$0.09 per double-sided page.
Recording Fee for Official Documents/Approvals	\$10 per page
Subdivision Plat/Survey	\$15 per page

Penalties: If a formal zoning violation notice has been issued, a violation penalty fee of 2 times the normal fee will be charged (this includes Zoning, Certificate of Compliance and DRB Application fees).

**TOWN OF SHELBURNE
DEVELOPMENT FEES – EFFECTIVE JULY 1, 2008
(Adopted by Shelburne Selectboard 6/10/08)**

ZONING AND SUBDIVISION FEES

1. BUILDING PERMITS

Residential	New Construction (1, 2, or multi-family)	\$210 min. or \$.135 per sq.ft., whichever is greater
	Additions/Accessory Structures	\$27 min. or \$.135 per sq.ft., whichever is greater
Commercial & Industrial Use	New Construction	\$320 min. or \$.135 per sq.ft., whichever is greater
	Additions/Alterations	\$27 min. or \$.135 per sq.ft., Whichever is greater
Zoning Permit Renewal/ Structure Replacement		\$27

2. DEVELOPMENT REVIEW BOARD

Variance or Appeal Hearing	\$106, plus 3 rd party review fees
Sketch Plan review	\$53 + \$5.25 per developed lot or unit
Minor Subdivision – Final Plan	\$265 + \$53 per developed lot or unit, plus 3 rd party review fees
Major Subdivision – Preliminary Plan	\$530 + \$53 per developed lot or unit, plus 3 rd party review fees
Major Subdivision – Final Plan	\$265 + \$53 per developed lot or unit, plus 3 rd party review fees
Amendment to existing subdivision, PRD, or PUD	\$160, plus 3 rd party review fees
Conditional Use and/or Site Plan Review	\$212, plus 3 rd party review fees
Conditional Use and/or Site Plan Amendment	\$132

**TOWN OF SHELBURNE
DEVELOPMENT FEES – EFFECTIVE JULY 1, 2008
(Adopted by Shelburne Selectboard 6/10/08)**

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Conditional Use and/or Site Plan Amendment	\$132

Development Fees – July 1, 2008 (continued)

Other Fees:

Design Review	\$11
Engineering review and inspection (construction phase)	Fees to be paid by applicant
Petitioned or requested amendments to Town Plan or Zoning Bylaws	\$80 each for Planning Commission and Selectboard hearings + \$265 if request is for a zone change that requires preparation of impact statement pursuant to 24 VSA, section 4441 (c) or 4384 (c)

3. WATER

Residential, commercial & industrial (fee includes meter, fittings, inspections)	\$900 for ¾" and smaller service lines \$1,000 for 1" service lines \$700 plus actual cost of meter and associated connections for service lines larger than 1"
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Fees for service connections to mains owned by the Champlain Water District will be assessed by the Champlain Water District, pursuant to their fee schedule, through the Shelburne Water Department. Contact the Water Department if you have any questions.

4. SEWER

Aid-in Expansion Fee (residential, commercial, and industrial)	\$16.31 per gallon/day
Inspection fee: Residential	\$50
Commercial, Industrial	\$75

5. IMPACT FEES

Recreation Impact Fee:	Single-Family Dwelling	\$1,864*
	Multi-Family Dwelling	\$1,017/unit*
CVU Expansion Impact Fee:	Single-Family Dwelling	\$3,015*
	Multi-Family Dwelling	\$1,044/unit*

* *Reduced by the amount of any credit established in the Town of Shelburne Impact Fee Ordinance.*

Development Fees – July 1, 2008 (continued)

6. MISCELLANEOUS

Home Occupation Permit	\$37
Sign Permit	\$37
Temporary Sign/Outdoor Display Permit	\$27
Fee for extraction, filling or removal of natural resource	\$27
Certificate of Occupancy	N/C other than \$8 Recording Fee
Research Fee	\$25 per hour if > ½ hour
Recording Fee	\$8 per page, set by statute
3 rd Party Review Fees	Passed through to applicant
Peddler's License	\$15 for 7 days or less \$30 for 8 to 30 days \$50 for 31 to 90 days
R.O.W. Excavation Fee	\$250 plus \$250 deposit for each side of the road that is disturbed
Road Cut Fee	\$10 per sq. ft. of disturbed area
Public Road Inspection Fee	\$.25 per lineal foot or \$.10 per lineal foot plus engineering inspection fee
Hauling Fee	\$20

Planning and Zoning Fee Schedule

City of South Burlington
Department of Planning Zoning

Type of Permit or Review	Application Fee ¹²	Recording Fee	Total Fee
Zoning (building) permit			
New residential ¹	\$.45 per sq ft	\$13	varies
New residential - unfinished basement	\$.20 per sq ft	\$0	varies
New residential - garage bay	\$50 per bay	\$0	varies
Residential additions & alterations	\$5 per \$1,000 project cost, min \$30	\$13	varies
New non-residential ¹	.35 per sq ft	\$13	varies
Non-residential additions & alterations	\$5 per \$1,000 project cost, min \$30	\$13	varies
Demolition	\$50	\$13	\$13
Sign permit			
Temporary sign permit (per sign)	\$5	\$0	\$5
Permanent sign permit (per sign)	\$55	\$0	\$55
Peddlers permit			
Peddlers Permit	\$70 + \$10/additional person/month	\$0	varies
Peddlers permit, travelling, annual	\$700 per calendar year	\$0	\$700
After-the-fact permit or review ²			
Supplemental fee - No notice of violation issued ³	Standard fee plus 50%	\$0	varies
Supplemental fee - Notice of violation issued ³	Standard fee plus 100%	\$0	varies
Certificate of Occupancy	\$140	\$13	\$153
Certificate of Compliance	\$27	\$13	\$40
Subdivision			
Sketch Plan - Base fee ^{4,11}	\$350	\$13	\$363
Sketch - per residential unit/lot (first 2) ⁵	\$25	\$0	varies
Sketch - per residential unit/lot (units / lots 3-9) ⁵	\$50	\$0	varies
Sketch - per residential unit/lot (units / lots 10+) ⁵	\$25	\$0	varies
Sketch - per non-residential sq ft ⁶	\$0.02	\$0	varies
Sketch (SEQ) supplemental fee ⁷	Per unit/lot fee plus 50%	\$0	varies
Master plan	\$550	\$13	\$563
Preliminary Plat - Base fee ^{4,11}	\$500	\$13	\$513
Preliminary Plat - per unit/lot ⁵	\$50	\$0	varies
Preliminary Plat - per non-residential sq ft ⁶	\$0.05	\$0	varies
Preliminary Plat - per non-residential sq ft above 10,000 ⁶	\$0.03	\$0	varies
Preliminary Plat (SEQ) supplemental fee ⁷	Per unit/lot fee plus 50%	\$0	varies
Final Plat - Base fee ^{4,11}	\$500	\$13	varies
Final Plat - per unit/lot (first 2) ⁵	25	\$0	varies
Final Plat - per unit/lot (units / lots 3-9) ⁵	\$50	\$0	varies
Final Plat - per unit/lot (units / lots 10+) ⁵	\$35	\$0	varies
Final Plat - per non-residential sq ft ⁶	\$0.03	\$0	varies
Final Plat - per non-residential sq ft above 10,000 ⁶	\$0.02	\$0	varies
Final Plat (SEQ) supplemental fee ⁷	Per unit/lot fee plus 50%	\$0	varies
Minor Lot Line Adjustment	\$100	\$13	\$113
Site plan & conditional use			

Planning and Zoning Fee Schedule

City of South Burlington
Department of Planning Zoning

Type of Permit or Review	Application Fee ¹²	Recording Fee	Total Fee
Site plan (DRB review)	\$275	\$13	varies
Per residential unit ⁵	\$100	\$0	varies
Per non-residential sq ft ⁶	\$0.10	\$0	varies
Per non-residential sq ft above 10,000 ⁶	\$0.05	\$0	varies
Site plan (administrative review)	\$140	\$13	\$153
Conditional use	\$165	\$13	\$178
Variance	\$165	\$13	\$178
Design Review			
Sign applications	\$55	\$0	\$55
All other applications	\$165	\$0	\$165
Miscellaneous DRB review	\$110	\$13	\$123
Independent technical review ⁸	per hour	\$0	varies
Legal review ⁸	per hour	\$0	varies
Appeal of Administrative Officer	\$220	\$13	\$233
DRB continuance requested by applicant ⁹	\$50	\$0	\$50
Mylar recording	\$0	\$15	\$15
Digital parcel map update ¹⁰	\$60-120	\$0	\$60-120
Sewer connection inspections	\$50	\$13	\$63

Notes

1 Permit fees shall be based on all new square footage of all structures except additions to existing structures, unfinished basements, unfinished attics, unenclosed porches and decks, garage bays for single and two-family homes, and parking areas located beneath multi-family residential buildings and congregate care facilities.

2 An after-the-fact fee shall be required for any permit or development review application submitted following the commencement of construction on a project without all applicable valid local approvals.

3 Refers to a formal notice of violation issued by the city's Administrative Officer

4 The base fee shall apply to all applicable applications. Per unit/lot/square foot and supplemental fees shall apply cumulatively in addition to the base fee and shall apply to new units/lots/square feet not previously approved.

5 Per unit / lot fee: Charged for number of new units or lots (whichever is greater).

6 Per square foot fee: Charged for the number of new square feet of buildings.

7 SEQ supplemental fees shall apply to all applications for land within the Southeast Quadrant. These fees shall be calculated as supplemental to the per unit/lot/square foot fees applicable to the application.

8 Legal and Independent Technical reviews: All expenses for legal review required by the Land Development Regulations and/ or the DRB shall be paid by the applicant(s). The City shall require and hold one or more up-front deposits for use in payment. All unused fees shall be returned to the applicant following issuance of a decision of withdrawal of the application.

9 Applies to all applications for which the applicant requests a continuance of a public hearing, without the application being heard by the DRB, following warning of the hearing in any form. This fee shall not apply if city staff ask in writing that the applicant submit a request for continuance. Fee payable at time of request.

10 Digital parcel map update fees shall be required for all approved applications that adjust or create new parcels. Georeferenced files shall pay a fee of \$60. Non-georeferenced files shall pay a supplemental fee of \$60.

11 Applications received after January 1, 2013 to only establish "footprint lots" within previously approved subdivisions and PUDs shall pay the lesser of (a) the base fees or (b) the per unit/lot/ square foot and supplemental fees.

12 Reduction or waiver of fees. Fees under this Schedule may be reduced or waived due to extenuating circumstances. An applicant requesting such reduction or waiver shall provide the request in writing to the Director of Planning and Zoning. The Director shall review such requests and provide a written recommendation to the City Manager. The Director may also initiate such a request and recommendation. The City Manager shall review the request and recommendation and make a final determination.

TOWN OF SAINT GEORGE

ZONING PERMIT FEES

(Effective November 20, 2008; amended April 18 2011)

With references to applicable sections of the
Town of Saint George Land Use Regulations (LUR)

TYPE OF PERMIT	FEE
NEW CONSTRUCTION (LUR §§3.01-3.20, 7.05, 7.06)	
Residential/seasonal dwelling	200.00
Mobile home	100.00
Accessory dwelling/apartment (LUR §4.01)	150.00
Accessory outbuilding	100.00
Major projects/commercial/industrial (LUR §§4.03-4.13, 7.09)	1% of reasonable estimated construction cost
Telecommunications facilities (LUR §4.11)	Greater of 1% of reasonable estimated construction cost or \$10,000.00 (construction or modification)
REPLACEMENT CONSTRUCTION (LUR §§3.01-3.20, 7.05, 7.06) <i>(All fees as for new construction)</i>	
ADDITION/RENOVATION (LUR §§3.01-3.20, 7.05, 7.06)	
Addition of occupiable living space	\$ 100.00
Non-living-space additions (porches, decks, attached storage sheds & garages)	60.00
ACCESS CURB CUT/DRIVEWAY/ROAD (LUR §3.02)	\$ 75.00
SIGNS (LUR §3.16).....	\$ 75.00
TEMPORARY USES	
Incidental to construction projects, up to one year (LUR §3.19)	\$ 100.00
LAND DEVELOPMENT	
Drainage improvements, ponds, dams, swimming pools (LUR §§3.17, 3.18).....	\$ 100.00
Gravel extraction/excavation (LUR §4.03)	500.00
SUBDIVISION/PLANNED UNIT DEVELOPMENT (LUR §§3.03, 6.01-6.03)	
Subdivision/PUD	\$ 1,000.00 per additional lot created
Boundary adjustment.....	\$ 450.00
CERTIFICATE OF COMPLIANCE (LUR §7.06)	No charge
DRB ADMINISTRATIVE HEARING	
Conditional use, variance, appeal, site development plan review, subdivision, planned unit development (LUR §§7.07-7.21)	\$ 300.00
ADDITIONAL DISCRETIONARY FEES (LEGAL/TECHNICAL ASSISTANCE) (LUR §7.17)	
When deemed to be necessary by the Development Review Board and/or the Zoning Administrator, the following additional fees may be levied against any of the permit applications described above:	
(1) As a condition of permit issuance and pursuant to 24 V.S.A. 117 §4440(d), the Town may require the applicant to reimburse the Town for the reasonable costs of independent technical review of the application, including without limitation engineering, surveying, traffic planning, landscape architecture, and similar services.	
(2) As a further condition of permit issuance and pursuant to 24 V.S.A. 117 §4440(d), the Town may require the applicant to reimburse the Town for reasonable cost of preparing necessary legal documentation of decision, provided such cost does not include the cost of legal advice or consultation in connection with the decision-making process and is limited to the cost of drafting the documentation of decision.	
LATE PERMIT FEE SURCHARGES	
Fee surcharges will be imposed for late permits (i.e.: permits that are applied for <i>after</i> construction or land development requiring a permit has been commenced or completed) as follows:	
Permit applied for <i>before</i> discovery by ZA/Town official	Base fee + 25%
Permit applied for <i>after</i> discovery by ZA/Town official	Base fee + 50%

Town of Underhill Fee Schedule

Adopted May 8, 2008
Amended: 11-11-10, 3-15-12

	FEE
OFFICE FEES	
Lister Cost Sheet and Drawing	\$1 / page
Grand List and Checklist on CD	\$5
Grand List and Checklist - Paper	\$0.15 / page
Recorded document copies	\$1 / page
All other copies	\$0.25 / page
Recording (subject to change)	
Documents	\$10 / page
Mylars	\$15 each
TOWN HALL RENTAL	
Municipal / State Government Entity	No fee
Others	
Full day	\$150
Half day	\$75
Hourly Rate	\$25
REGULATIONS	
Unified Land Use and Development Regulations	
Landowner	\$0 (first copy only)
Non-landowner / Additional copies	\$25 paper, \$5 CD
Tax Map	\$5 (free to landowners)
ZONING FEES - All permits and certificates require an additional posting and recording fee.	
Residential	
Dwelling (incl. attached structures, finished basements), camp*	\$0.50 / sq ft
Addition	\$0.50 / sq ft
Conversion / Change of Use*	\$0.25 / sq ft
Outbuildings (detached garages, sheds, barns, etc.), decks, porches	\$0.25 / sq ft, min. \$15
Carpports, Roofs (no add'l living space), Pergolas	\$0.10 / sq ft, min. \$10
Tennis court	\$150
Non-exempt fences, walls	\$15
In-ground swimming pool	\$100
Pond*	
Construct, Reconstruct, Expand	\$150
Discontinue, Remove, Deconstruct	\$50
Commercial (new construction, additions, accessory structures)	\$0.50 / sq ft
Group Home*	Posting & recording fees
Home Business	
Issued by DRB	See Conditional Use
Issued by ZA	\$50
Home Child Care*	Posting & recording fees
Signs (permanent)	\$25
Temporary structure / use	\$50
Encroachments (Riparian or Wetland Buffer, Development in SFHA)*	\$75
Boundary Line Adjustment (Administrative)	\$100
Permit Renewal / Extension	\$50
Permit After Construction	2x permit fees
Bianchi Statement	\$10
Certificate of Occupancy/Compliance	\$75
DRB Hearings (See Zoning Administrator for additional cost information)	
Site Plan Review, Conditional Use, Waiver/Variance, Appeals of ZA	\$150 + costs
Subdivision, PUD/PRD	
Sketch Plan	\$100 + costs
Preliminary	\$100/new lot + costs
Final	\$300 + \$100/new lot + costs
Independent Consultant Review (As required by DRB)	Fees to be paid by Applicant
SELECTBOARD FEES	
Access/Right-of-Way Permit	\$50 + recording fees
Salvage Yard Certificate of Approved Location	\$25 + hearing fees

*May require additional review by the Development Review Board.

FEE SCHEDULE

Town of Westford

1713 Vermont Route 128, Westford, VT 05494
Town Office (802)878-4587 • Fax (802)879-6503
www.westfordvt.us

Adopted at the December 28, 2004 meeting of the Selectboard

Amended July 8 2010

Attested by Nanette Ryan, Town Clerk

Zoning Fees

	<u>Per Unit Fee</u>
Single Family Dwelling	\$0.50 per sq ft
Two Family Dwelling	\$0.50 per sq ft
Multi-family Dwelling (3 or more units)	\$0.50 per sq ft
Commercial/Industrial Building	\$0.50 per sq ft
Closed Accessory Structures (i.e., barns, garages, sheds)	\$0.50 per sq ft
Open Accessory Structures (i.e., carport, breezeway, pool)	\$0.50 per sq ft
Alterations and Additions (commercial & residential)	\$0.50 per sq ft
Alterations Resulting in No Additional Square Footage	\$50
Certificate of Occupancy (only applies to principal structures & accessory dwellings)	\$75

Permit After the Fact Permit *2 times underlying permit fees.*

Miscellaneous Fees

Access	\$85 (new) \$40 (culvert replacement)
Home Occupation Permit	\$65
Recording a Mylar Plat	\$15 (11x17); \$15 (18x24); \$15 (24x36)
Zoning Certification	\$15 < 2 years; \$25 > 2 years
Recording Fee for Memorandum of Municipal Action (decisions/actions for various applications)	\$10.00/page

Zoning, Subdivision and Project Application Fees

Sketch Plan Review	\$175
Preliminary Plat Review	\$500
Final Plat Review	\$800
Subdivision Amendment Review	\$325
Site Plan Review	\$325
Site Plan Amendment Review	\$325

Boundary Line Adjustment Review \$325

Conditional Use Review \$325

WRO Conditional Use Review * \$100

**Held in conjunction with a subdivision public hearing, otherwise regular fee applies.*

Variance \$325

Appeal of Administrative Officer Decision* \$325

**Fee will be reimbursed if the Administrative Officer's decision is overturned by the DRB.*

Permit After the Fact Permit *2 times underlying permit fees.*

Additional Fees

Minor Subdivision (3 or less lots) \$50 per lot/unit

Major Subdivision (4 or more lots) \$100 per lot/unit*

**One half payable at the time of preliminary plat application, remaining due at final plat submission.*

Engineering Inspection or Review *Fees must be paid by applicant.*

Legal Review* *Fees must be paid by applicant.*

**No charge shall be assessed for legal review of municipal pedestrian path easements.*

Amendments to Comprehensive Plan or Zoning Bylaws \$75/hearing (may be waived)
\$250, if request is for a zone change for preparation of impact statement pursuant to VSA Title 24, Section 4384(c) or 4403(c).

All fees payable to the Town of Westford and due in full at time of application unless otherwise noted.

Williston Planning and Zoning Fee Schedule

Effective July 1, 2013

Administrative Permits

Simple Administrative Permit		\$30.00
Sign Permit, with Master Sign Plan		\$30.00
Sign Permit, other		\$60.00
Major Administrative Permit	(\$30 minimum) per \$1,000 construction cost:	\$5.00
Boundary Line Adjustment	(plus \$15.00 Recording Fee)	\$100.00
Home Business Permit		\$30.00
Review by HAAC		\$50.00
Recording of Administrative Permits		\$10.00

Administrative Certificates

Certificate of Compliance, Residential (and recording) (per inspection trip)		\$35.00
Certificate of Compliance, All Other (and recording) (per inspection trip)		\$60.00
Temporary Certificate of Compliance (and recording)		\$60.00
Zoning Compliance		\$30.00
Zoning Administrator Determinations		\$50.00

Discretionary Permits

Pre-Application		\$130.00
Growth Management Review		\$100.00
Application (and recording)	first 3 lots or units: each additional unit:	\$250.00 \$100.00
Final Plans		\$240.00
Minor Changes to Final Plans		\$100.00

Impact Fees

Recreation, Single Family Dwelling		\$839.57
Recreation, Multi-Family Dwelling		\$666.57
<i>- Recreation impact fees are paid by residential uses only.</i>		
School, Single Family Dwelling	(K-8: \$6,970.62; CVU: \$3,845.52)	\$10,816.14
School, Multi-Family Dwelling	(K-8: \$2,329.40; CVU: \$1,302.86)	\$3,632.26
<i>- School impact fees are paid by residential uses only.</i>		
Transportation, Single Family Dwelling		\$707.00
Transportation, Multi-Family Dwelling	per Dwelling Unit:	\$546.00
Transportation, All Other Uses	per PM Peak Hour Trip End:	\$700.00
<i>- Transportation impact fees are paid by ALL new developments and by major additions. See the Williston Planning staff for calculation of trip ends and reductions of impact fees for affordable housing or other projects.</i>		

Miscellaneous

Peddler License	per year:	\$75.00
	per quarter:	\$25.00
Photocopies	1 free, then per page:	\$0.25
Special Event Permit		\$10.00
Mylars	Review:	\$30.00
	Recording (Per Sheet):	\$15.00

Fees are 1.5 times the amount above to process permit applications that are applied for retroactively. Fees are 2 times the amount above to process permit applications that are required as the result of an enforcement action by the Williston Planning Office.