



# Annotated Agenda

December 15, 2014

## **4. Discussion on Preferred Water Treatment Alternative**

**Guests:** (1) Joe Duncan, Aldrich and Elliott  
(2) Rocky Martin, Buildings and Facilities Director  
(3) Erik Bailey, Water/Wastewater Superintendent

**Enclosures:** (1) Recommended Plan from Aldrich and Elliott

Joe Duncan of Aldrich and Elliott will be in attendance. The project team has identified a preferred treatment alternative, known as nanofiltration. The equipment that is recommended is manufactured in St. George, and uses specially-designed filters rather than salt to treat water. The associated costs for the recommended option are also less than those projected for the salt-based treatment system. Joe can explain the differences in both the operation of the systems and the costs associated with them (both purchase and construction/installation prices and annual operation and maintenance).

Also of note, and mentioned previously: the class action MTBE settlement check arrived and has been deposited. The final net amount is \$403,606.64 (\$103,606.64 more than the conservative projection of \$300,000 used during the bond vote process). Recent discussions have focused on using the funds to help pay for the water supply and treatment project.

*No action is anticipated.*

## **5. FY16 Budget Presentations – Clerk/Treasurer, Assessor, Planning and Zoning, Technology, Administrator**

**Guests:** (1) Melissa Ross, Town Clerk/Treasurer  
(2) Marie Gardner, Assessor  
(3) Alex Weinhagen, Planning and Zoning Director

**Enclosures:** (1) Proposed FY16 Budget with Department Requests  
(2) FY16 Budget Narrative/Memo from Planning and Zoning Director Alex Weinhagen.

The aforementioned departments will be presenting their respective budgets on Monday night. There is one more evening of budget presentations scheduled (1/5/15) before the deliberative part of the process begins. It may be helpful to start thinking about any goals or outcomes for that part of the budget process

after Monday night's presentations (as the department budgets will all have been presented) for more discussion on the 5<sup>th</sup>.

*No action is anticipated.*

## **6. Bissonette Family Fields – Acceptance of Irrevocable Offer and Easement Deed**

**Guests:** (1) None anticipated

**Enclosures:** (1) Irrevocable Offer and Easement Deed  
(2) A copy of a site plan (from September)  
(3) The quartet of DRB decisions (subdivision, site plan, stream buffer, floodplain hazard)

The additional materials requested are included with the packets. Acceptance of the offer and deed is the precursor to the transfer of the land to the Town. The discussion from last week focused on the best time and place for an agreement regarding the access road and culvert (ensuring that future users of both pay a portion of the cost of installation and/or any upgrades). The documents forwarded to the Town deal with the trail easements more specifically. The DRB decisions also envision a future arrangement with any developer, should development occur in the future.

*Consider a motion to accept the irrevocable offer and easement deed as presented or with any modifications specified.*

## **7. Consider Awarding Bid for Ford Ranger (for the sale of)**

**Guests:** (1) None anticipated

**Enclosures:** (1) Tabulated bid sheet (prior to Monday's meeting)

The old Ford Ranger truck that has served the water/wastewater department well is ready for retirement (at least from its service to the Town). Folks have been given a multi-week opportunity to bid on the Ranger, and to give it a new home. As of this writing, three bids have been submitted. They will be opened and tabulated prior to the meeting. When selling police vehicles earlier this fall, those submitting winning bids were given 72 hours to pay by bank check – a process incorporated into the suggested motion below.

*Consider a motion to award the Ford Ranger to \_\_\_\_\_ for \$\_\_\_\_\_ to be paid by bank check within 72 hours of the award.*

## **8. Consider Accepting Mulberry Lane, Thistle Hill, and Thorn Bush as Class 3 Roads**

**Guests:** (1) None anticipated

**Enclosures:** (1) The suite of materials from the 11/17 meeting

As was mentioned in a prior annotated agenda, Mike Weisel and Mike Anthony have both indicated that the fixes requested appear to be working as planned.

*Consider a motion to accept Mulberry Lane, Thistle Hill, and Thorn Bush, as Class 3 Town Roads per 24 V.S.A. § 4463 (c) and the Town of Hinesburg Policy for Consideration of New Town Roads. The decision and order for acceptance of the three Class 3 roads will be signed following review of the Warranty Deed and Property Transfer Tax Return by the Town's attorney to ensure that the owner of record has good and marketable title to the roadways.*

### **9. Town Administrator's Report**

- a. **Storm update** – A hearty “thanks” is owed to Town staff for their performance throughout the multi-day weather event. They battled changing conditions, heavy wet snow, downed trees, and power outages, among other things. In the process they kept everything and everyone safe.
- b. **Water/Wastewater Operator** – A finalist has been selected, and we are working through the process of formalizing the hire.
- c. **Champlain Housing Trust (CHT) Board - Hinesburg representative** – Mike Loner is a resident of Creekside, and currently serves on the CHT Board. CHT wants to add a representative from Hinesburg and asked Mike if he would be interested in pursuing that with the Town. The idea would be to handle the appointment similarly to other board, committee, and commission appointments, and to schedule an interview with Mike.