

May 18, 2015

Attending the meeting; Mike Bissonette, Phil Pouech, Jon Trefry, Andrea Morgante, Trevor Lashua, Tom Ayer joined the meeting at 7:06 and attached list.

Meeting called to order at 7:00 p.m.

There were no public comments or changes to the agenda.

Honor Tom Boivin for 25 Years of Service with the Hinesburg Highway Department

Tom “Hot Dog” Boivin has been with the Town of Hinesburg’s Highway Department for more than 25 years. Mike B presented Tom with a plaque and gift of appreciation for his many years of dedicated service in the Highway Department. Mike Anthony also had a surprise package for Tom from vendors the Department works with.

Public Hearing on Proposed Stormwater Regulations

Mike B opened the Public Hearing on the Proposed Stormwater Regulations.

Alex reviewed the objectives of the regulations.

Mike B asked about the statement in the regulations that “The Town should be actively planning for more stormwater control and treatment infrastructure as well as the continued maintenance of the limited infrastructure we already have. Occasional grants and partnerships with non-profit groups are insufficient. The Selectboard should explore municipal funding mechanisms (e.g., special assessment districts, capital budgeting & impact fees, regular budget allocations, etc.) to provide the necessary resources for staffing, project planning & implementation, and maintenance” Mike was specifically asking about the reference to the Selectboard exploring funding.

Jon said he feels the thing needed to fund would be a master plan.

Alex stated a stormwater study is currently being done for the Village Growth Area.

Rob Farley said he feels the regulations are broad brushed. He notes the State regulations address 1 acre of impervious land and Hinesburg is regulating ¼ acre and lower. He felt the regulations are complicated and could be simplified.

The Board discussed sq footage vs site specific regulating.

Mike B tabled the Public Hearing to allow the presentation of agenda item for the CSWD FY 16 budget.

Chittenden Solid Waste District’s (CSWD) FY16 Budget Presentation

Tom Moreau, Executive Director, CSWD reviewed the budget with the Board. Highlighted was the fact that revenues are relatively flat (down 0.1%). Expenses increased by \$438,000. (4.8%) due to some one time expenditures. Those being an overlap for 8 weeks for the new general manager to work with Tom before he retires. Act 148 necessitating the hire of a half time position for a year. Without these additional expenses the budget is increasing 2.1%.

Lynn Gardner, Hinesburg’s representative to CSWD said he has been following the highway garage project and noted he hopes the Town will continue with the CSWD operations there.

Board members agreed that is the intention.

Jon moved the Board consider a motion to approve the FY16 budget for the Chittenden Solid Waste District as presented. Second by Andrea and approved with 5 yes votes.

May 18, 2015

Mike B re-opened the Public Hearing on the proposed stormwater regulations.

Phil moved the Board consider a motion to adopt the proposed stormwater regulations, as amended by the Selectboard. Second by Andrea and approved with 5 yes votes.

Consider Approving the Engineering Services Agreement for the Water Supply Project (new wells)

The engineering services agreement with Aldrich and Elliott, as proposed, would cover the final design, permitting, and bidding for the water supply and treatment project.

The Town filed its construction permit application with the State on Friday – the construction permit is a vital step in getting the project out to bid and the actual construction underway.

Jon asked about a sprinkler system in the building. Trevor will be sure it is included.
Andrea suggested removing the footer date of March 2009.

Phil moved the Board consider a motion to authorize the Town Administrator to sign the engineering services agreement with Aldrich and Elliott for \$111,500, for engineering services related to the water supply and treatment project as amended to modify the gpm to 260 raw and treated water. Second by Andrea and approved with 5 yes votes.

Review Model Open Burning Ordinance

VLCT's Model Open Burning Ordinance has been reviewed by Police Chief Frank Koss and Health Officer Joe Gannon who like the ordinance. Fire Chief Al Barber needs to review it yet.
The Board reviewed and agreed to change the fine structure and the size of a kindled fire.

Phil moved the Board consider a motion to direct staff to construct an open burning ordinance, based upon VLCT's model open burning ordinance, and begin the process of ordinance adoption. Second by Jon and approved with 5 yes votes.

Consider Accepting Irrevocable Offers of Dedication for the Green Street Project

The motion reflects that additional changes as they relate to the water and wastewater lines may be necessary.

Phil moved the Board consider a motion to accept, pending any additional changes identified as necessary by the Town, the irrevocable offers of dedication for the Green Street project. Second by Jon.

The Board discussed waiting till all changes are available for review.

Phil withdrew his motion with the approval of Jon.

Consider Appointing a Representative to CCRPC's Transportation Advisory Committee

The Town Administrator currently serves as the Town's representative to the Chittenden County Regional Planning Commission's Transportation Advisory Committee (TAC). The term expires at the end of the fiscal year, and terms generally run for two years. The Town does also have the ability to appoint an alternate, if desired.

Andrea moved the Board consider a motion to appoint the Town Administrator as the Town's representative to the CCRPC Transportation Advisory Committee for a two-year term, beginning on July 1, 2015 and ending June 30, 2017. Second by Jon and approved with 5 yes votes.

Town Administrator's Report

- a. *Zoning Administrator Peter Erb's Retirement* – Zoning Administrator Peter Erb has made it official: he is retiring near the end of the fiscal year. To honor Peter's service, a community gathering/celebration is being planned for Thursday, June 18th in the Main Hall of Town Hall. The Board also meets that night, the first of night of its summer meeting schedule.
- b. *Selectboard Retreat/Work Session* – Just a reminder that the retreat/work session is scheduled for Wednesday, May 27th in the Fire Department's training room.
- c. *Water/Wastewater Capacity Allocation Award System* – The allocation award system is in development. It may be easiest to take a few minutes on Monday to talk about where the project is and what is needed to get to the Board review phase.
- d. *December 2014 storm/FEMA* – We have been working with our FEMA liaison to supply the documentation and detail needed. With the Highway Department significantly understaffed (we had originally planned to do the debris removal on our own), we are trying to add debris removal to the reimbursement mix, and have developed a request for quotes (per the preferred FEMA procurement process).
- e. *Memorial Park Street Trees* – Trees will be planted Tues the 19th and volunteers are asked to help out.
- f. *Highway Garage project* – Interviews with the firms have been completed. We are in the process of checking project references, and will have a recommendation for selection shortly. At the same time, the small working group will also recommend expansion of the project committee to include additional citizen representation (as many as three additional members).
- g. *Water leak* – The water/wastewater crew has been hard at work trying to locate a water leak that has proven elusive for a couple of weeks now. As of this writing, there are a pair of promising leads.
- h. *VT Gas/Richmond Road* – The buried utility permit for the extension of a VT Gas line up Richmond Road has been signed. The tricky spot is the ledge on Richmond Road where the road bisects the Iroquois Manufacturing property. Simply placing the line across the road wasn't viable, as it would have co-located the gas line with the water line that runs through there. Instead, the gas line will jog out into the road, travel around the ledge, and then exit the road again on the other side.

Selectboard items

Jon asked about advertising for the Highway Department open positions. Trevor said it is being advertised in several places.

Tom again brought up the bad condition of the Mechanicsville Road by CVU Road. Trevor said if the Town gets additional paving funds, they can evaluate how to possibly split the paving to two areas.

Tom asked about the street sweeping. Trevor said it has been partially done.

Dates for the June meetings were discussed. They will meet June 8 and 18.

Warrants

Jon moved the Board vote to approve the warrants, including payroll, as submitted by the Town Treasurer. Second by Mike B and approved with 5 yes votes.

Phil moved the Board vote to adjourn at 9:20p.m., second by Jon and approved.

Respectfully submitted,
Valerie Spadaccini, secretary