



# Annotated Agenda

August 6<sup>th</sup>, 2015

**REVISED – 08/05/15**

### 3. Agenda Additions/Deletions

**Proposed addition (following #7): Consider Approving Agreement with Aldrich and Elliot for Engineering Services for the New Wells/Treatment Project.**

**Guests:** (1) Rocky Martin, Director of Buildings and Facilities

**Enclosures:** (1) Memo from Rocky Martin and the proposed agreement with Aldrich and Elliot (in a single pdf)

The memo from Rocky provides more information on the proposed agreement.

The first action required would be amending the agenda. To amend the agenda:

***Consider a motion to add, following agenda item number 7, discussion and possible action on the proposed agreement with Aldrich and Elliot for construction phase and other engineering services for the new wells and treatment project.***

The second action, if the Board so chooses, is to approve the agreement as presented. To approve the agreement:

***Consider a motion to authorize the Town Administrator to sign the engineering services and construction phase agreement with Aldrich and Elliot for the new water treatment facility and system improvements project in the amount of \$139,300.***

### 4. Discuss Stormwater Regulations Repeal Vote and Next Steps

**Guests:** (1) None expected.

**Enclosures:** (1) State stormwater risk evaluation form  
(2) State stormwater management page, showing information on permits required and risk evaluation  
(3) Stormwater regulations as adopted by the Selectboard  
(4) Williston's stormwater ordinance

Voters decided to keep the stormwater regulations as adopted. During the public hearing, and in a number of Front Porch Forum posts, the following areas of concern were raised:

- Cost of compliance, particularly mitigation measures.
- The potential for duplicative and/or contradictory engineering efforts.
- Instituting rules more stringent than the State's stormwater standards.
- Uncertainty over the ability to apply "common sense" solutions where and when appropriate.

- The lack of a tool or matrix that assesses risk – and then bases the need for mitigation on that risk.

Amending or adopting regulations is a process generally initiated by the Planning Commission. Statute (24 V.S.A. § 4441) does also allow bodies or individuals other than the Planning Commission to propose an amendment, which the Planning Commission could then review and act upon as if it was the body that created the amendment.

*Formal action is not anticipated or required.*

## **5. Discussion on Interim Bylaws**

**Guests:** (1) None expected.

**Enclosures:** (1) Draft interim bylaw language for discussion.  
(2) Table – from the Town of Essex wastewater allocation ordinances showing equivalent user units and gallons per day.  
(3) Planning Commission’s letter of recommendation on enacting interim bylaws.

An area not discussed in depth during prior meetings is the Planning Commission’s proposed set of “exceptions.” Exceptions can present infrastructure challenges, in that a series of smaller allocations can have the same cumulative effect as a larger project allocation.

Work continues on the existing water and wastewater ordinances, with a focus on necessary or desired amendments and changes to the fee structures (such as the water allocation or connection fee). The proposed allocation award system ordinance will follow.

*Formal action is not required; however, the Board may wish to make its determination on whether or not to proceed with interim bylaws.*

## **6. Preliminary Discussion – FY17 Budget**

**Guests:** (1) None expected.

**Enclosures:** (1) FY17 Budget Memo from the Town Administrator

The memo provides more detail on key components of the budgeting process (inflation, grand list growth projections, tax rate impact, fund balance, etc.).

*Formal action is not anticipated or required.*

## **7. Consider Approving Wastewater Allocation Renewals**

**Guests:** (1) Rocky Martin, Director of Buildings and Facilities

**Enclosures:** (1) Letter from Brian Busier re renewal of allocation for 10004 VT Route 116 (the former Riggs property)  
(2) FY16 Uncommitted Reserve Capacity Report

(3) Memo from Rocky Martin regarding the three renewal requests

The request is to allow renewal of previously awarded wastewater allocations for Brian Busier, Marie Aube Smith, and Jan Blomstrann. The allocations have been counted as committed capacity (included in the 14,000+ gallons per day of approved but not connected capacity), and were included in the capacity reserve report presented to the Board in June. The Busier allocation is for 420 gallons per day for two units at the site of the former Riggs farmhouse; the Blomstrann allocation is for 830 gallons per day for three single-family residences and infiltration and inflow on the Wind NRG site; and the Aube Smith allocation is for 210 gallons per day for a single-family residence on Pond Road.

A prior version of the annotated agenda did not include the request from Marie Aube Smith.

Consider a motion to approve the renewal of wastewater allocations in the following amounts, pending payment of any and all applicable wastewater fees:

- 420 gallons per day for Brian Busier (KB Real Estate)
- 830 gallons per day for Jan Blomstrann
- 210 gallons per day for Marie Aube Smith

**8. Consider Accepting Paving Bids**

**Guests:** (1) Mike Anthony, Highway Foreman

**Enclosures:** (1) None as of this writing.

Silver Street is the target of this fiscal year’s paving program. The general goal has been to pave at least 2.3 miles of roads each year – a goal which is more and more difficult to achieve given the increase in paving project costs. More information on the paving bids is forthcoming Thursday night. So far, the proposed per ton prices are in the \$66 to \$67 range. This is good news, in that the paving bids received last year were for \$72.46 per ton. The proposed paving is a 2” overlay.

Consider a motion to accept the paving bid from \_\_\_\_\_, for a price of \$ \_\_\_ per ton.

**9. Consider Approving Documents for Lease Financing of a Dump Truck**

**Guests:** (1) None expected.

**Enclosures:** (1) None as of this writing.

In order to procure the funds for the dump truck from Merchant’s Bank, the Board will be asked to authorize and/or approve documents from the Bank. The documents and a motion will be delivered as soon as practicable.

**10. Town Administrator’s Report**

- a. *New Wells update* – The project team has a “date” with the Development Review Board on August 4<sup>th</sup> (Tuesday), to begin reviewing the project. An archaeological study required by the State did not uncover items or sites of larger archaeological interest.

- b. *Boards/Committee/Commission vacancies* – The draft agenda for the 6<sup>th</sup> originally included this as a discussion item. With more than 20 vacancies on assorted boards, committees, and commissions, there is a need to discuss advertising, recruitment, and committee composition (number of members, should some bodies be combined, etc.). The discussion is now on the draft agenda for August 20<sup>th</sup>.
- c. *Old Police Station sale* – The past two weeks have been tied up with various technical items, such as the inspection (there are some structural issues, such as the roof), the radon test (the building “passed”), and the legal review.
- d. *Hiring* – The highway maintainer positions have been filled. Patrick Kaigle of Essex Junction joins us following a stint in beef farming; Domenic Musumeci assumes the second full-time slot, transitioning from seasonal and occasional part-time employee to full-time. Interviews are underway for the DRB coordinator, with three complete as of this writing and the fourth slated for Tuesday. Administrative Assistant and Zoning interviews are in the process of being scheduled for next week.
- e. *Vacation* – I will be away, August 10<sup>th</sup> through August 14<sup>th</sup>. If you need something, please contact Renae Marshall.