



## DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY TRAINING ANNOUNCEMENT:

### **Incident Command System for Executives ~ ICS402**

September 21, 2015

6:00 PM - 8:00 PM

**Location:**

Hinesburg Town Hall

10632 VT Route 116

Hinesburg, VT 05461

**Description:**

The purpose of this course is to provide an orientation to the Incident Command System for Executives and Senior Officials.

**Objectives include:**

- Describe the Incident Command System (ICS)
- Describe the various ways ICS can be applied.
- Define the role of an Executive/S.O. relative to ICS.
- Describe the major responsibilities of an Executive/Senior Official as related to an incident.
- Demonstrate basic familiarity with ICS terminology.
- Describe the basic organization of ICS and functional responsibilities of the Command and General Staffs.
- Describe issues that influence incident complexity and the tools available to analyze complexity.
- Describe the differences between on-incident ICS organizations and the activities and the activities accomplished by Area Commands, Emergency Operation Centers, and Multi-Agency Coordination Systems.
- Explain the administrative, logistical, financial, and reporting implications of large incident operations.
- Describe the sources of information regarding the incident and how to access them.
- Describe the types of agency policies/guidelines that influence management of incident or event activities.

**Target Audience:**

Chief Executives (Town Managers/Administrators, Mayors, Select Boards, School Principals, Elected Officials, and Senior Governmental Officials) with a policy responsibility, but no specific ICS function/role or responsibility. Elected officials with community oversight responsibility are encouraged to attend this training.

**Cost:**

- There is NO cost to attend this course.
- Lodging, travel, and meals are the responsibility of the participant.

**Registration Deadline: September 11, 2015**

**Seating Capacity: 20**

**Notes:**

- Participants who attend all hours required of this course will receive a Certificate of Completion.
- This course meets NIMS Baseline Training requirements for ICS402.
- Prerequisites: None.

To register for this course, please complete the attached form and e-mail it to:  
Kimberly Cruickshank at [kimberly.cruickshank@vermont.gov](mailto:kimberly.cruickshank@vermont.gov).