



Annotated Agenda

09/21/15

2. Incident Command Systems (Emergency Management) Training

Guests: (1) Peter Coffey, ICS 402 Instructor

Enclosures: (1) ICS 402 flyer and course description
(2) Email re ICS 402 training
(3) National Incident Management System (NIMS) description
(4) NIMS Frequently Asked Questions

This is an emergency management training session organized through the State of Vermont. This training ties into the adoption of the Local Emergency Operations Plan (LEOP) as well. At the conclusion of the training, attendees will officially be ICS 402 certified.

Action is not anticipated or required.

4. Agenda Additions/Deletions

None are anticipated as of this writing.

5. Discussion – Possible Placement of the Town Forest on the National Register of Historic Places

Guests: (1) Dr. Robert McCullough, Professor, University of Vermont Historic Preservation Program
(2) Devin Coleman, State Architectural Historian, Vermont Division of Historic Preservation

Enclosures: (1) None as of this writing.

The Selectboard discussed the possible placement of the Town Forest (the “old” one) on the National Register of Historic Places during the summer (7/2 and 7/16). There was a desire, at that time, to learn more about the designation process and what placement on the register may mean with regards to possible limitations on local management or oversight of the forest. Dr. McCullough has been involved with this project for a number of years, following the initial efforts of an historic preservation program student.

Action is not anticipated or required.

6. Consider Approving the FY15 Reserves

Guests: (1) None

Enclosures: (1) Proposed FY15 Reserves:

- FY15 Capital Reserves
- FY15 Water/Wastewater Reserves
- FY15 “Other” or Miscellaneous Reserves

This is the annual review and potential approval of FY15 water, wastewater, capital, and miscellaneous reserves. Generally, the aim is to review and adopt the prior fiscal year reserves before the auditors arrive (slated for October).

Consider a motion to approve the FY15 reserves.

7. Town Administrator’s Report

- Lafreniere Farm/Land Preservation Funds* – A request has been made by the Hinesburg Land Trust for \$15,000 in land preservation funds to assist with the purchase and preservation of the 307-acre Lafreneire Farm. The fund, as of this writing, has more than \$31,000. The Vermont Land Trust is also involved, and the bulk of the farm (208 acres) will be purchased by those farming the land for the past decade or so. The other chunk (99 acres) will be purchased by a neighboring farmer. Action (whether or not to approve the funds) is scheduled for the 10/5 meeting.
- Water supply and treatment project update* – The project continues to move forward. The project team has met to discuss value engineering options and to make the necessary adjustments to ensure the project fits within the revised overall budget. The permitting piece has been complicated. Caught in the middle, unfortunately, is the Green Street affordable housing project, whose ability to secure funding is endangered by the potential project delays. At some point, the Town may find it useful to pursue a discussion with the appointed officials and staff from the Agency of Natural Resources and the Department of Environmental Conservation to discuss how the State’s process can and should be rather dramatically improved. A more complete update can be given Monday night.
- Hollow Brook bridge/Tyler Bridge Road* – The State recently inspected the Hollow Brook bridge on Tyler Bridge Road as part of a regular two-year bridge inspection cycle. The structure itself is in good shape, however, the issue is that brook has begun to wash material away. That loss of material exposes the wingwall and places the bridge and roadway at some level of risk for damage during an adverse weather event. The general recommendation involves placement of rip rap in key spots, though a prior bridge inspection (2011) highlighted the need to remove gravel from the brook. Removal of the gravel is likely the provenance of the State’s stream alteration personnel, who have expressed hesitancy about this particular tactic in the past. The brook itself has wandered, moving significantly over the course of the two prior decades (Highway Foreman Mike Anthony estimates the 20-year movement of the brook to be some 50’). The State’s inspection letter is attached, and the Town needs to complete its action within 60 days of the receipt of the letter (placing response or reaction no later than mid-November).
- Planning and Zoning Staffing* – The memo in the meeting packets lays out the current construct of the Planning and Zoning office.
- Lake Champlain Tactical Basin Plan* – Karen Bates, a watershed planner from the State, will be with us on 10/5 to discuss the Basin Plan. A copy of the plan can be found at: http://www.watershedmanagement.vt.gov/planning/docs/mapp_2015b05tbp.pdf
- Frequently Asked Questions* – This is a solicitation for entries for the, “Frequently Asked Questions,” document proposed for the annual report. Any questions that come up often, please submit for possible inclusion.
- Boards/Committees/Commissions and the 2015 Fall Festival* – In lieu of the art show in the Main Hall of Town Hall, the Harvest Festival will be featuring the work of the various boards, committees, and commissions, along with other the good work of other outside entities serving Hinesburg.