



Annotated Agenda

10/05/15

4. Interviews – Hinesburg Representative to the Lake Iroquois Recreation District (LIRD) Board

Guests: (1) Jeff Davis
(2) Julie Soquet

Enclosures: (1) Application materials from Jeff Davis
(2) Application materials from Julie Soquet

The applicants are candidates to replace Michelle Fischer, the Town's current representative to the LIRD Board. The candidates are listed in the order in which the respective applications were received.

Consider a motion to appoint _____ as Hinesburg's representative to the Lake Iroquois Recreation District Board.

5. Discussion with State Watershed Planner Karen Bates (Lake Champlain Tactical Basin Plan)

Guests: (1) Karen Bates, watershed planner, Vermont Department of Environmental Conservation

Enclosures: (1) None (see the link below)

Karen Bates will be visiting to discuss the Lake Champlain Tactical Basin Plan and how it affects Hinesburg.

The link leads to the most recent version of the tactical basin plan:

http://www.watershedmanagement.vt.gov/planning/docs/mapp_2015b05tbp.pdf

Action is neither required nor anticipated.

6. Consider Authorizing Use of Land Preservation Funds (Hinesburg Land Trust/Lafreniere Farm)

Guests: (1) Tom Dillon

Enclosures: (1) Materials related to the request (from the 09/21/15 meeting materials)

To quote from the Town Administrator's report from 09/21/15: "A request has been made by the Hinesburg Land Trust for \$15,000 in land preservation funds to assist with the purchase and preservation of the 307-acre Lafreniere Farm. The fund, as of this writing, has more than \$31,000. The Vermont Land Trust is also involved, and the bulk of the farm (208 acres) will be purchased by those farming the land for the past decade or so. The other chunk (99 acres) will be purchased by a neighboring farmer."

As of this writing, the members of the Conservation Commission have not raised any objections to the use of funds for this purpose.

Consider a motion authorizing \$15,000 in land preservation funds to be used to assist with the purchase and preservation of the 307-acre Lafreniere Farm.

7. Meadow Mist/Alan Norris – Request Related to Pursuit of a Sidewalk Grant

Guests: (1) Alan Norris

Enclosures: (1) None as of this writing.

Alan Norris asked to discuss sidewalk grant options with the Selectboard. In approving the Meadow Mist project, the Development Review Board required a sidewalk to be constructed that links the development with the existing sidewalk network (near Hinesburg Community School).

Any match required should be paid for, in its entirety, by the developer – who benefits significantly from an arrangement such as this and access to grant funding – up to a reasonable maximum limit. An estimate from earlier in the year placed the potential match on a grant (assuming 20%) at somewhere near \$36,000.

Action is neither anticipated nor required, however, the Board may wish to offer a “blessing” for the pursuit of a sidewalk grant now, with formal action likely required before a grant application is filed should the option be pursued.

8. Consider Lease Renewal for Solar Trackers at the Wastewater Treatment Plant

Guests: (1) Rocky Martin, Director of Buildings and Facilities

Enclosures: (1) Memo from Rocky re the solar trackers lease

The memo from Rocky provides greater detail on the issue. The basic summary: the Town’s lease arrangement with All Earth Renewables expires at the end of November, and a one-year extension is proposed to allow the Town time to evaluate whether or not to purchase the trackers (and how that purchase could be accomplished).

Consider a motion to renew the lease for one-year as proposed.

9. Discuss Possible Changes to the Water Use Ordinance

Guests: (1) Rocky Martin, Director of Buildings and Facilities

Enclosures: (1) Memo re proposed water use ordinance changes and questions

The memo includes the proposed changes for the water use ordinance, as drafted and discussed to date. Rocky has also submitted some questions/edits that can be covered on Monday night as part of the discussion. The goal is to focus on essential changes to the ordinances now, along with the allocation fee for water capacity.

Action is neither anticipated nor required; the proposed changes will be altered based upon feedback and presented again.

10. Consider Approving the Amended FY15 Capital Reserves

Guests: (1) None

Enclosures: (1) Proposed Amended FY15 Capital Reserves
(2) FY15 Miscellaneous Reserves
(3) FY15 Water/Wastewater Reserves
(4) FY16 Capital Reserves “planning document”
(5) Memo re FY15 capital reserves and FY16 capital plan

The attached spreadsheet and memo lay out the proposed amendments to the FY15 reserves. An FY16 capital reserves “planning document” is included, as well. The proposed amendments create a “clean slate” for the FY17 capital plan (and future years as well). Department Heads were involved in the process of creating the plan, reviewing their respective sections and offering feedback on which moves could be made, which moves could or should not, and what impact those moves will have.

The FY15 water/wastewater reserves are fairly straightforward, and require no amendment from the form presented.

Consider a motion to approve the amended FY15 capital reserves, FY15 miscellaneous reserves, and the FY15 water/wastewater reserves as presented.

11. Town Administrator’s Report

- a. *Water Supply and Treatment Project Update* – After meeting Friday morning with staff from DEC to answer a slew of smaller technical questions, the current trajectory projects the attainment of a permit to construct (the significant remaining hurdle to going out to bid) in mid- to late-week of next week. A necessary stream alteration permit has been obtained, and the easements for the water line extension (towards the west, part of the capacity and source protection efforts) are nearly completed (one remains to be signed, as of this writing).
- b. *Hollow Brook Bridge/Tyler Bridge Road* – The Town received a stream alteration permit Wednesday to remove gravel from the brook and perform other necessary work (following a site visit). Mike Anthony and crew went to work on the project on Thursday. The Town’s letter of response to VTrans will include a recap of the work done to reinforce the bank and remove gravel from the brook. VTrans had originally given the Town 60 days to respond with a plan of action; the action taken has been outlined in prior bridge inspection reports (including the most recent).
- c. *VLCT 2015 Town Fair Voting Delegate* – The VLCT Municipal Policy – the League’s legislative platform for the upcoming session – is adopted at Town Fair each year. Each municipality may appoint one individual to serve as its voting delegate. I will be attending Town Fair (in Killington this year on October 8th), to attend the annual meetings of the insurance trusts, and can serve as the Town’s voting delegate if the Board so chooses (and if there is not a Board member interested in the task).
- d. *CCRPC Clean Water Advisory Committee* – Please see the email from Charlie Baker, the executive director of the Chittenden Regional Planning Commission.

- e. *Trails Committee Resignation* – Peter Van Vranken’s letter of resignation is included with the meeting materials.
- f. *Staffing* – Mitch Cypes (new Zoning Administrator) and Lenore Budd (new Planning and Zoning administrative assistant) started this week. Renae Marshall (special projects coordinator, etc.) has moved full-time to the Town Administrator’s office. Annie Geratowski (the new DRB Coordinator) is scheduled to arrive on October 13th.
- g. *Village North sidewalk* – The environmental review portion of VTrans’ project review/advancement process has concluded. The project continues to advance with the goal of construction in the summer of 2016. There may be a need to seek a second grant for the project, as the delays in the review process and a change in the cost of the bridge have increased the overall cost.
- h. *Highway Garage scoping study* – The project team convened with SAS architects this week to review project progress to date, including a look at draft versions of a site plan, elevations, and floor plan.
- i. *Creekside Association/Halloween street closure request* – The request to close the streets in Creekside for Halloween is included on the consent agenda for action.
- j. *Hinesburg Center Phase II and wastewater allocation* – Mr. Grabowski has appealed the Town’s denial of a wastewater allocation request for Hinesburg Center Phase II. An executive session may be needed at a future meeting, as it is anticipated that the court will encourage the parties to find a mediated solution.