



Annotated Agenda

12/21/15

4. Discussion of the 2016 Legislative Session with Rep. Lippert and Sen. Zuckerman

Guests: (1) Representative Bill Lippert
(2) Senator David Zuckerman

Enclosures: (1) None as of this writing.

Two members of the local delegation are slated to join the Board for a discussion on the upcoming legislative session.

Action is not anticipated or required.

5. Board/Committee/Commission Visits and FY17 Budget Discussions

Guests: (1) Representatives of the Trails, Affordable Housing, and Economic Development Committees; Conservation Commission; and Lake Iroquois Association

Enclosures: (1) Conservation Commission FY17 budget requests and comments
(2) Trails Committee photos (see pages 2-7 of the pdf)
(3) Trails Committee summary and FY17 budget request

There are a number of visits scheduled for Monday night. The block of time on the agenda is shown as 70 minutes, though the actual time will likely exceed that. This is the combination of the annual visit with these bodies, and a chance to talk about any requests they may have related to the FY17 budget.

Action is not anticipated or required.

6. Presentation of and Discussion on Community Development Revolving Loan Fund

Guests: (1) Members of the Economic Development Committee (EDC)

Enclosures: (1) "Hinesburg's Revolving Loan Fund," a document created by the EDC

The Economic Development Committee has been working on the framework necessary to implement and support a local community development revolving loan fund. As the loan to Vermont Smoke and Cure is paid back, a certain portion is deposited into the fund (with another amount paid to the State). The total estimated value of the fund following repayment of the loan is \$250,000.

The EDC has identified a potential partner and administrator for the fund, in the Addison County Economic Development Corporation (ACEDC). ACEDC provides a similar service in a number of Addison County communities. EDC members can provide additional detail, and are seeking the Board's blessing to pursue an arrangement with ACEDC. The Board would approve the formal arrangement when and if necessary.

Action is not anticipated or required, though the Board may wish to bless the EDC's plan formally. A motion can be crafted at the time, based on the discussion.

7. Consider Approving the CSWD Drop-Off Center Lease Agreement Extension

Guests: (1) None

Enclosures: (1) The proposed drop-off center lease agreement extension.

The proposed lease agreement extension is attached. Town Attorney Bud Allen has been given the document to review. This extension is for one-year, with two successive one-year renewals (automatic, unless otherwise acted upon by the parties), and is built upon the framework of the agreement currently in place and expiring 12/31. The rationale beyond the trio of successive one-year extensions is to allow the highway garage project (which includes relocation of the drop-off center on the site) to advance. Should a garage project be approved by voters, the agreement would be replaced with a long-term arrangement. Annual lease payments are \$1.00.

Consider a motion to approve the lease agreement by and between the Town of Hinesburg and the Chittenden Solid Waste District for the drop-off center located at 907 Beecher Hill Road, and authorize the Town Administrator to sign the agreement.

8. Consider Authorizing the Town Tax Collector to Levy and Collect Delinquent Taxes

Guests: (1) None

Enclosures: (1) The delinquent tax collection resolution and delinquent tax report (single pdf file)

This is the annual authorization for Town Clerk/Treasurer Melissa Ross, who moonlights as the Tax Collector, to levy and collect delinquent taxes. The total amount to be collected for tax year 2015 is \$301,717.12.

Consider a motion to authorize the Tax Collector to collect delinquent taxes for tax year 2015.

9. Consider Reappointments to Boards, Committees, and Commissions

Guests: (1) None

Enclosures: (1) Current list of reappointment candidates, terms, and vacancies

After soliciting feedback from the various chairs, reappointments are queued up and ready for action as presented.

Consider a motion to reappoint the members listed to the various Boards, Committees, and Commissions, for the terms listed on the enclosure for this item.

10. Town Administrator's Report

- a. *Water Supply and Treatment facility* – Construction began this week. The warm weather, while not good for those interested in skiing and riding, has been a boon to the project so far.
- b. *Holiday schedule* – Town Hall is closed on 12/24 and 12/25 (Thursday and Friday). I will be out of Town on 12/29 and 12/30 (Tuesday and Wednesday) of the following weeks as well; Renae will be your contact for any questions, concerns, etc. for those days.
- c. *Regional Planning Commission Road Erosion Inventory project* – The Chittenden County Regional Planning Commission is putting together an application for funding to perform road erosion inventories during FY17 for towns. The inventories are a critical first step in preparing for the acquisition of the soon-to-be-required State Municipal Roads General Permit (MRGP). Staff has indicated that Hinesburg is interested in participating.
- d. *Irrevocable Offer of Dedication and Easement Deed for Meadow Mist* – Review by the Town Attorney has been completed, and the changes identified forwarded to the developer. These documents will be presented to the Board for consideration and action once all questions and concerns have been resolved.