



Office of the Town Administrator
Town of Hinesburg
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January 4, 2016

Bryan Davis
Chittenden County Regional Planning Commission
110 West Canal Street, Suite 202
Winooski, VT 05404-2109

Mr. Davis:

Please see the attached CCRPC Unified Planning Work Program project application for the Town of Hinesburg's zoning regulation "overhaul" project. This letter and the attached meeting minutes from the January 4, 2016 Selectboard meeting document that the project has been discussed at a public meeting. The idea for the project has been discussed several times over the last few years in relation to the Town setting aside reserve funds to make this work possible.

As noted in the application, the Town has \$7,500 in reserve funds for the project and is planning to budget another \$4,500 in FY17. Combined, funds available total \$12,000. With an overall project budget between \$25,000 and \$35,000, the Town's non-federal cash contribution exceeds the required 20% match. The Town plans to apply for a Municipal Planning Grant from the State in 2017 for the remaining funding for the project. If that application is not successful, the project will be delayed until additional funds are secured.

Sincerely,

Michael Bissonette, Chair
Town of Hinesburg Selectboard