



Annotated Agenda

01/04/16

4. FY17 Budget Presentations and Discussion

- Guests:**
- (1) Melissa Ross, Town Clerk/Treasurer
 - (2) Mike Potvin, Chair, Town Forest Committee
 - (3) Sue Barden, Carpenter-Carse Library
 - (4) Karen Walton, CCTA
 - (5) Pat Suozzi and Jamie Carroll, Lake Iroquois Association (return visit)
 - (6) Marie Gardner, Assessor
 - (7) Alex Weinhagen, Director, Planning and Zoning Department

- Enclosures:**
- (1) FY17 Budget, v.03
 - (2) FY17-FY21 Capital Improvement Program (from 11/16/15)
 - (3) FY17-FY21 CIP Narrative (DRAFT, based on 11/16/15 CIP version)
 - (4) Materials from the Town Forest Committee re FY17 budget and annual committee visit
 - (5) Memo from Alex Weinhagen re FY17 Planning and Zoning Department budget request
 - (6) Email from Alex Weinhagen re FY17 technology budget
 - (7) Lake Iroquois Association's (LIA) letter re milfoil mitigation funding, FY17 request
 - (8) LIA updated milfoil cost estimate
 - (9) LIA triclopyr fact sheet (Wisconsin)
 - (10) LIA triclopyr fact sheet (Washington)

For the purposes of review on 1/4, the budget document to use is v.03. An updated v.04 will be available prior to the January 11th budget work session, along with an updated budget memo. The schedule ahead is:

- January 4th – Final night for department budget presentations, continued committee visits.
- January 11th – Final committee visit (Agency Request Review Committee); budget work session #1.
- January 18th – Budget work session #2.
- January 25th – Set budget and capital improvement program/budget; warn Town Meeting.

Guests are listed in the order scheduled on the agenda.

Representatives of the Lake Iroquois Association (LIA) are scheduled for a return visit to discuss milfoil mitigation and the budget request made on 12/21. The organization's request is for \$150,000, in \$30,000 annual installments for five fiscal years, beginning in FY17. The 1/11 work session was originally targeted for the discussion, but the 1/4 meeting is the only one that works for the schedules of all involved. Additional materials provided by the LIA are included with the meeting materials.

Action is not anticipated or required.

5. Consider Authorizing an Application for CCRPC UPWP Funding (zoning regulations “overhaul”)

Guests: (1) Alex Weinhagen, Director, Planning and Zoning Department

Enclosures: (1) Draft of the application for funding from and inclusion in the UPWP
(2) Copy of a letter of support for the application

The request is for authorization to apply for assistance with an “overhaul” of the zoning regulations. The project is eligible for funding through the Chittenden County Regional Planning Commission’s unified planning work program (UPWP). The UPWP is CCRPC’s annual work plan, with an estimated \$850,000 available for planning-related projects throughout Chittenden County in FY17.

The application seeks \$2,500 from the UPWP for 50 hours of CCRPC staff time to assist on the project. The overall project estimate, as shown in the application, is \$32,500. The bulk of the project cost is for a consultant to be hired to perform the work. The Town’s available funding, if the FY17 budget is approved by voters, should total \$12,000 (\$7,500 in reserves, combined with \$4,500 in FY17 funds). The remaining \$18,000 will be sought from a municipal planning grant to be applied for in 2017.

The project summary, from the application prepared by Alex, describes the project succinctly: “Hinesburg’s Zoning Regulations were first adopted in 1972. After 40+ years of additions and piecemeal revisions, the regulations have become overly complicated, difficult for people to understand, frustrating for Town staff to administer, and likely to collapse under their own weight. The goals for the project are to make the regulations shorter, simpler, and easier to understand.”

Consider a motion to authorize the application for inclusion in and funding from the Chittenden County Regional Planning Commission’s unified planning work program for FY17, and to authorize the Selectboard chair to sign the letter of support for the application.

6. Consider Approving an Increase in Dog Licensing Fees

Guests: (1) None

Enclosures: (1) Memo from Town Clerk Melissa Ross re license fee increase request

Town Clerk Melissa Ross will be in attendance earlier in the evening for the budget presentations and discussions. The memo included in the meeting packets further explains the request, which is basically to increase dog licensing fees by \$1 regardless of whether or not an animal is spayed or neutered. The portion of the fee remitted to the State increased by \$1 in July. If the request is approved, the new fee would be \$10.

Consider a motion to set dog licensing fees at \$10 per animal.

7. Town Administrator’s Report

- a. *Rescue Pumper arrival* – The new rescue pumper for the Hinesburg Fire Department arrived on Monday, December 28, 2015. The rescue pumper replaces two fire vehicles (Rescue 1 and Engine 1). The two vehicles being replaced will be sold, and the proceeds used to pay for outfitting of the new truck and capital improvements at the fire station (such as an underdrain for the garage floor). The replacements and purchase are in accordance with the Town’s overall capital improvement program and budget.
- b. *Vermont Gas eminent domain proceedings* – The proceedings, scheduled for Wednesday 12/30 in the St. George municipal building, were cancelled. No new date and time has been set as of this writing. The general purpose of the proceedings is, for Hinesburg, is to approve the prior agreement by and between the Town and Vermont Gas.