



# Annotated Agenda

02/15/16

**\*Please note the change in start time (6:35 p.m.)**

## **2. Water/Wastewater Ordinance – Task Force update**

**Guests:** (1) None expected.

**Enclosures:** (1) None.

The Task Force has met three times in the past two weeks and will provide an update on its work. If possible, an amended timeline will be prepared Monday. The timeline may also “rough out” the process, composition of, and necessity for a “Beta” (or subsequent) task force to work on a long-term capacity allocation framework.

*Action is neither required nor anticipated.*

## **5. Interviews/Appointments for Boards, Committees, and Commissions**

**Guests:** (1) Rolf Kielman, Development Review Board (Alternate) candidate  
(2) Walter Hausermann, Economic Development Committee candidate  
(3) Bob Hyams, Conservation Commission candidate  
(4) (Patrick) Shannon Kelly, Conservation Commission candidate  
(5) Oren Guttman, Trails Committee candidate

**Enclosures:** (1) Rolf Kielman, application materials  
(2) Walter Hausermann, application materials  
(3) Bob Hyams, application materials  
(4) Shannon Kelly, application materials  
(5) Oren Guttman, application materials

The candidates have all applied for open or otherwise vacant spots on the respective bodies.

*Consider a motion to appoint the candidates to the respective positions and boards, committees, and commissions.*

## **6. Discussion with the Conservation Commission re VT Gas Pipeline and Geprags Park**

**Guests:** (1) Members of the Conservation Commission

**Enclosures:** (1) None as of this writing

The Conservation Commission requested time to discuss the proposed pipeline project, the eminent domain proceedings, and the proposed agreement (from 2014) between the Town and VT Gas.

*Action is neither required nor anticipated.*

## **7. Discuss Town Meeting Budget “Assignments”**

**Guests:** (1) None expected.

**Enclosures:** (1) None

Using last year as a guide, the “assignments” are:

- Introduction and overview of the budget process
- General Government (Selectboard, Clerk/Treasurer, Administrator, Recreation, Planning and Zoning, Assessor, Debt Service, Insurances, etc.)
- Police
- Fire
- Highway

For the FY16 budget, the Recreation and Buildings and Facilities department budgets were a separate presentation category and are now wrapped into, “General Government.” The Board has indicated that it wishes to draw attention to the capital budget, and may want to discuss the best way to do that (a separate presentation category vs. drawing attention to the transfers during the category presentations).

*Formal action is neither required nor anticipated, though budget assignments should be made.*

## **8. FY16 Budget Status Report and Discussion**

**Guests:** (1) None expected.

**Enclosures:** (1) FY16 Budget Status tables (expenditures and revenues)

With approximately 62% of the fiscal year completed, expenditures are tracking along with the budget. A more detailed discussion can be had about the numbers on Monday evening.

*Action is neither required nor anticipated.*

## **9. Town Administrator’s Report**

- a. *Water Source Exploration Drilling* – The goal is to drill at least one test well to the west of the “new” wells (located on Shelburne Falls Road) within the next week. The current cold snap assists by firming up the ground upon which heavy equipment must travel.
- b. *Wastewater Capacity and Water Quality Study* – A project meeting is scheduled for Friday, 2/19, to discuss progress.
- c. *Town Highway Garage project* – The project team is scheduled to meet Tuesday afternoon for an update and initial conversation about potential costs.
- d. *Connector Road/Old Police Station sale* – The preliminary plat application is being finalized. The project is slated for DRB review on 3/1.
- e. *2013 International (dump truck)* – This dump truck continues to be an issue, spending a considerable amount of time out-of-service. The issues are myriad (others have reported similar issues). When preparing the next capital budget, replacement of this truck outside of the prior established schedule is an action to strongly consider.

## **12. Executive Session – 1 V.S.A. § 313 (a) (2) [Real Estate]**

**Guests:** (1) None expected.

**Enclosures:** (1) None.

Executive session is required to discuss real estate negotiations (related to the sale of the old police station, specifically potential amendments to the purchase and sale agreement). To enter executive session requires a pair of motions. The first motion is a “finding” that executive session is both necessary and allowed in statute. The second motion is the one to enter executive session. Action taken as a result of executive session discussions must occur in open session.

*Consider a motion to find that premature general public disclosure would place the municipality at a substantial disadvantage with the proposed sale or purchase of real estate in which the municipality is a party.*

*Consider a motion to enter executive session, to include the Town Administrator, under the provisions of 1 V.S.A. § 313 (a) (2).*