



Annotated Agenda

03/07/16

2. Selectboard Organizational Meeting

Guests: (1) None.

Enclosures: (1) None.

The Board must select a chair and vice-chair from among its members. The term is for one-year.

Consider a motion to elect _____ as chair of the Hinesburg Selectboard.

Consider a motion to elect _____ as vice-chair of the Hinesburg Selectboard.

3. Executive Session – 1 V.S.A. § 313 (a) (1) (E) and (F) (Response to Open Meeting Law Violation Allegation)

Guests: (1) Bud Allen, Town Attorney

Enclosures: (1) None.

An allegation of violation of the open meeting law was delivered to the Town offices on Wednesday, March 2nd. The Town has seven business days to respond to the complaint publicly. Town Attorney Bud Allen will discuss the response with the Selectboard in executive session. The complaint relates to the agreement in principle with Vermont Gas for the proposed pipeline crossing in Geprags Park.

Entering executive session requires two motions:

- 1) The first is a “finding” that executive session is both necessary and allowed in statute.
- 2) The second is to enter executive session.

Consider a motion to find that premature general public disclosure would place the municipality at a substantial disadvantage with pending or probable civil litigation or a prosecution, to which the public body is or may be a party, and confidential attorney-client communications made for the purpose of providing professional legal services to the body.

Consider a motion to enter executive session, to include the Town Administrator, under the provisions of 1 V.S.A. § 313 (a) (1) (E) and (F).

6. Town Meeting “Re-cap”

Guests: (1) None.

Enclosures: (1) None.

This is intended as a “re-cap” of Town Meeting, and to discuss any ideas, questions, or concerns received during the meeting.

Action is neither anticipated nor required.

7. Update From the Water and Wastewater Ordinances Task Force

Guests: (1) None.

Enclosures: (1) None.

This is an update on the work of the task force as it prepares draft ordinances changes for Board review and action.

Action is neither anticipated nor necessary.

8. Consider Formal Adoption of Bond Bank-State Revolving Fund Documents for the New Wells

Guests: (1) None.

Enclosures: (1) Bond Bank-SRF document package

This is intended to serve as formal adoption of the documents required to commence the reimbursement process for the new wells and water treatment facility project. The funds are borrowed from the State Revolving Fund through the Vermont Bond Bank

Consider adopting the documents and resolutions related to borrowing funds for the new wells and water treatment facility project as presented, and as authorized by voters in November 2014.

6. Consider Bonding for Public Officials

Guests: (1) None.

Enclosures: (1) None.

Statute requires that certain public officials be bonded, and the coverage is identical to last year.

Consider a motion to recognize Crime and Fidelity coverage of \$500,000 per occurrence, as provided via the Vermont League of Cities and Towns’ Property and Casualty Intermunicipal Fund, as the bonding instrument required by 24 V.S.A. § 832 (b).

7. Consider Appointments/Reappointments to Statutory Positions

Guests: (1) None.

Enclosures: (1) None.

The list below contains the positions and current appointees. Work is underway to confirm willingness to accept reappointment, with an update anticipated for Monday evening.

Animal Control Officer: Ed Waite
Constable: Frank Koss
E-911 Coordinator: Renae Marshall
Fence Viewers: Suzanne Kneller, Pam Durda, Susan Johnson
Fire Chief: Al Barber
Fire Warden: Ed Waite
Health Officer: Joe Gannon
Inspector of Lumbers, Shingles, and Wood: Norman Smith
Road Commissioner: Trevor Lashua
Town Service Officer: Ginny Roberts
Tree Warden: Paul Wiczoreck
Weigher of Coal: Lanny Dennison

Consider a motion to appoint the individuals listed above to the respective positions listed.

8. Consider Designation of Newspaper(s) of Record

Guests: (1) None.

Enclosures: (1) None.

Consider a motion to designate The Citizen and/or Hinesburg Record as the newspapers of record in which required warnings and/or notices are published.

9. Consider Approval of Liquor Licenses

Guests: (1) None.

Enclosures: (1) 1st Class Renewal Applications for 2016
(2) 2nd Class Renewal Application for 2016

The applications listed represent those received by Friday, March 4^h. Liquor licenses expire on April 30th of each year.

Consider a motion to approve first class liquor licenses for the period beginning May 1, 2016 and expiring April 30, 2017 for:

- *Ayer Golf Incorporated, doing business as (d/b/a) Cedar Knoll Country Club;*
- *Travia's Inc., d/b/a Travia's Restaurant;*
- *Two Z's, Inc., d/b/a Pappa Nick's.*

Consider a motion to approve second class liquor licenses for the period beginning May 1, 2016 and expiring April 30, 2017 for:

- *Coco Mart, Inc., d/b/a Jiffy Mart;*
- *Frost Beer Works, LLC, d/b/a Frost Beer Works;*

- *Global Grapes and Spirits, LLC, d/b/a 116 Wine and Spirits;*
- *Jolley Associates, LLC, d/b/a Short Stop #143;*
- *K.B. Enterprises, Incorporated, d/b/a Lantman's Best Yet Market;*
- *KPH Drugs, Inc., d/b/a Kinney Drugs, #103.*

13. Town Administrator's Report

- Conservation Commission/VT Gas invitation* – The Conservation Commission is hosting a discussion with Ned Farquahr of Vermont Gas on Tuesday, March 8th to discuss the proposed pipeline project (specifically the impact on Geprags Park). The meeting starts at 7 p.m., and will be held in the third floor conference room. Board members are invited to attend.
- Connector/Old Police Station project* – The first meeting with the Development Review Board was held Tuesday, 3/1. A return engagement is slated for 3/15, and is hopefully the last trip.
- Annual Reports* – At least 430 of the 700 Annual Reports printed remain at Town Hall as of this writing...
- Dispatch* – The Town received a formal dispatch number Wednesday. The \$33,706 figure is nearly \$10,000 less than the conservative figure used for budgeting for FY17. The FY17 budget figure was based on the FY16 estimated cost. The timing of the arrival of a number, along with a host of other concerns, will be the subject of discussion in a meeting slated to occur next week.
- Milfoil Mitigation* – Staff had a meeting with representatives of the Lake Iroquois Association to plan a first meeting of potential milfoil task force participants. The Town of Hinesburg is offering to host the first meeting on Thursday, March 24th in the Main Hall. The Town will invite the other municipal entities (Williston, Richmond, and St. George), while LIA will coordinate with the various road associations and other entities.
- Roads Posted* – Roads will be posted on Monday, March 7th.
- Water source exploration* – The Town dropped another test well (the third in the last year or so) in its continued efforts to find additional water capacity west of the new wells. After 700 feet, test well production measured 4 gallons per minute. The Town will reconvene with a hydrogeologist to discuss other possible sites in that area.
- Warrants and payroll warrant signatures* – Recently retired Board member Jonathan Trefry was the designated weekly signatory for the warrants and payroll warrants. The Town is in need of an individual (or collection of) to replace Jon and review and sign both items on Thursday evening or prior to the opening of business on Friday morning.
- Wastewater Capacity study* – The presentation of the wastewater capacity study is scheduled for the 3/21 meeting.
- CCTA Expand Bus Route information* – An email from Hinesburg's CCTA representative Karla Munson is included.