



Annotated Agenda

06/09/16

4. Consider Appointing Candidates for Two Planning Commission Openings

Guests: (1) Barbara Forauer
(2) John Kiedaisch

Enclosures: (1) None.

Barbara and John were candidates interviewed and considered during a prior appointment period. Both have expressed continued interest in being appointed to the Planning Commission. A pair of seats is open – one term expires on January 1, 2017 and the other on January 1, 2020.

A number of other appointments to boards, committees, and commissions, have been tentatively scheduled for the June 23rd meeting as would be standard/required.

Consider a motion to appoint _____ to a term on the Planning Commission expiring January 1, 2017.

Consider a motion to appoint _____ to a term on the Planning Commission expiring January 1, 2020.

5. Discuss Revolving Loan Fund (RLF) with the Economic Development Committee

Guests: (1) Melissa Levy, Chair, Economic Development Committee

Enclosures: (1) Draft RLF management plan
(2) RLF Committee membership
(3) Sample RLF commitment letter
(4) Proposed RLF committee
(5) RLF Loan Application

Melissa will be returning for continued discussion on the revolving loan fund.

Action is neither anticipated nor required.

6. Discuss Meadow Mist/Alan Norris Escrow Agreement

Guests: (1) Alan Norris

Enclosures: (1) None, as of this writing.

Alan would like to discuss an escrow agreement with the Selectboard prior to having the respective lawyers draft and review. The goal is to establish the content of the agreement, and direct staff to see that implemented.

Action is neither required nor anticipated, however, consider providing the policy and content direction.

7. Consider Adopting Local Emergency Operations Plan

Guests: (1) Al Barber, Fire Chief and Emergency Management Coordinator

Enclosures: (1) Local Emergency Operations Plan (minus the ICS forms)

Adoption of the LEOP is an annual requirement; the State would like it done as closely to Town Meeting as possible.

Consider a motion to adopt the local emergency operations plan.

8. Consider Approving an Outside Consumption Permit for Hinesburgh Public House (July 4th event)

Guests: (1) None.

Enclosures: (1) Outside consumption application

The Hinesburgh Public House would like to serve alcohol in its parking lot from noon to 4 p.m. on July 4th. The Board will be acting as the local liquor control commissioners for this item.

Consider a motion to approve an outside consumption application for the Hinesburg Public House to serve alcohol in an area not to exceed 500 square feet in the parking lot from noon to 4 p.m. on July 4, 2016.

9. FY16 Budget Status Report

Guests: (1) None.

Enclosures: (1) FY16 Budget Status Report (as of 6/07/16)

This is the monthly FY16 budget status report. June 7th represents a point in which the FY is 94% complete. Expenditures are at 93%; revenues at 99%.

Action is neither anticipated nor required.

10. Discuss Proposed Pipeline Crossing of Geprags Park/Update from Geprags/VT Gas Subcommittee

Guests: (1) None.

Enclosures: (1) Draft easement deed
(2) Draft stipulated agreement
(3) Draft vegetation and habitat management plan

The documents included in the packet are representative of the subcommittee's continued work. The subcommittee met with the Town Attorney on Friday morning, a meeting attended by both Vermont Gas and a pair of the seven intervenors recently granted formal status by the Public Service Board's hearing officer.

The hearing officer's decision overturning his prior denial of intervenor status prompted the changes in scheduling, as the seven intervenors are now formal parties to the eminent domain proceeding.

The drafts are available on the website; the idea is that they will be opened up for public comment and response for the seven days following the June 9th meeting. The group also discussed a potential timeline, should the Board decide to proceed with its efforts to produce an improved easement deed and agreement.

The timeline would look similar to the following:

- June 9th – Discussion on the process, timeline, and draft easement deed and agreement. The community comment period is set at seven days.
- June 10th – Community comment period begins.
- June 17th – Community comment period has “ended” (submittals would still be accepted in most cases).
- June 23rd – The Board discusses feedback and review, asks for additional changes, clarifications, etc. and/or provides the documents for outside review (Steve Stitzel of Stitzel Page and Fletcher) in addition to the Town Attorney.
- July 7th – The Board reviews and discusses the documents again, with a focus on final “tweaking” if necessary.
- July 21st – The Board votes whether or not accept the easement deed and stipulated agreement as presented.

The timeline works backward from the presumption that the Public Service Board sets the date for the technical hearing sometime during the first week or two of August. Vermont Gas has asked for August 1st; as of this writing we are unaware of a specific date requested by the seven intervenors.

The Public Service Board's decision, whatever it may be, is appealable to the Vermont Supreme Court. The right to appeal is extended to formal parties, or which there are three (the Town, the seven intervenors, and Vermont Gas). What that process would look like or how much time it would take is unknown.

Action is neither anticipated nor required at this meeting.

11. Town Administrator's Report

- a. *Water Supply and Treatment Facility project* – The finishing touches (telemetry, fine-tuning and testing of equipment, etc.) are in the works. The Town needs to receive a permit to operate from the State – an on-site inspection of the facility, at which systems performance is verified, is slated for the week of June 20th. Once the permit to operate is finalized, the Town will supply treated water from the new wells to customers.
- b. *Interim Bylaws* – The public hearing is next Thursday (July 16th). A copy of the proposed interim bylaws is on the website.
- c. *Capacity and FY17 Water/Wastewater Budgets* – Both of these need to be completed in June. Time will be allotted on June 16th to review drafts, with action slated for June 23rd.
- d. *Water and Wastewater Service area map* – Included in the packet, as envisioned in the revised water and wastewater ordinances.
- e. *Old Police Station sale* – The Act 250 application is in, and barring an appeal, the permit will be issued prior to the end of June. The State water/wastewater supply permit is on a similar trajectory, though it may be issued sooner. The state stormwater permit only applies to the Town, and will need to be acquired prior to the commencement of road construction. Notice of the sale (as required by 24 V.S.A. § 1061) has been posted and published. As seen above, water allocation is dependent upon receiving a permit to operate from the State.

- f. *Beebe Lane and the Lake Iroquois Beach* – The Lake Iroquois Recreation District has approached the Town about maintaining Beebe Lane and the beach this summer. The initial answer is, due to the fact the Town was not asked during the applicable period, the task is not within its ability to add.
- g. *Village North sidewalk* – Discussions are ongoing related to wetlands mitigation.

<i>“Two-and-Two”</i>	
<u>06/16/16</u>	<u>06/23/16</u>
<ul style="list-style-type: none"> ▪ Public hearing on Interim Bylaws ▪ Draft water and wastewater capacity discussion. ▪ Draft FY17 water/wastewater budget discussion. 	<ul style="list-style-type: none"> ▪ Discussion on community and Board review of draft easement deed and agreement (Gepnags Park/Vermont Gas). ▪ FY17 water/wastewater budget review and adoption. ▪ Water and wastewater capacity review and adoption. ▪ Presentation of Richmond Road sidewalk scoping study. ▪ Initial discussion on proposed solar siting regulations with the Planning Commission. ▪ Alan Norris/Meadow Mist Escrow and Sidewalk Grant Application. ▪ Appointments to boards/committees/commissions.
<p><i>To be determined:</i></p> <ul style="list-style-type: none"> ▪ Changes to the Animal Control Ordinance. 	