VERMONT

State of Vermont
Department of Housing and Community Development
Deane C. Davis Building – 6th Floor [phone] 802-828-3211
One National Life Drive
Montpelier, VT 05620-0501

Agency of Commerce and Community Development

June 15, 2016

Trevor Lashua, Town Administrator
Town of Hinesburg
PO Box 133, 10632 Route 116
Hinesburg VT 05461-8501

RE: Green Street Village Apartments; 07110-IG-2013-Hinesburg-00004
Grant Agreement Offer

Dear Mr. Lashua:

Enclosed for your consideration is the Grant Agreement between the Town of Hinesburg and this Agency. Please review the offer carefully. **Prior to signing the Grant Agreement your Legislative Body is required to adopt a resolution, Form PM-1 (enclosed). This form states the acceptance and responsibility of the terms and conditions of the Grant Agreement and designates the person with the overall responsibility and authority to execute all appropriate documents.** If it is satisfactory, please sign the cover page and return the original copy along with the original of the signed PM-1 form for processing by July 6, 2016. They should be mailed and not uploaded. The Commissioner will then sign it and a fully executed copy will be uploaded to the Agreement Documents node online. If you would like to revise your grant agreement, please contact me with your comments.

Before a request for funds can be processed, all requirements and special conditions as stated in the Grant Agreement must be satisfied. It is important to understand that some special conditions may have already been met, and if you have any questions in this regard please contact me. We recommend that you review the requirements set out in the Grants Management Guide, paying particular attention to **the chapter on Award Conditions and Executing Your Grant Agreement,** and that you review your Grant Agreement carefully for requirements that may not be in the checklist.

If you have any questions regarding the Grant Agreement, please contact me by email **Claire.Forbes@vermont.gov** or by phone at 828-1256.

Sincerely,

Claire Forbes

Claire Forbes
Community Development Specialist

CF:cmb
Enclosures
cc: Amy Demetrowitz, CHT
Matt Moore, HV

GRANT AGREEMENT RESOLUTION - SINGLE GRANTEE

Form PM-1

WHEREAS, the (check one) [✓] Town [ ] City [ ] Village of HINESBURG has applied for funding under the Vermont Community Development Program, as provided for in 10 VSA Ch. 29, and has received an award of funds under said provisions; and

WHEREAS, the Agency of Commerce and Community Development has tendered a Grant Agreement
IG-2013-Hinesburg 00004 to this municipality for said funding:

Now, THEREFORE, BE IT RESOLVED as follows:

1) that the legislative body of this municipality accepts and agrees to the terms and conditions of said Grant Agreement;

2) that (Name) TREVOR M LASHUA Title TOWN ADMINISTRATOR is hereby designated as the person with overall Administrative responsibility for the VCDP activities related to this Grant Agreement; and

3) that (Name) TREVOR M LASHUA Title TOWN ADMINISTRATOR who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, hereby designated as the Authorizing Official (AO) to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

Passed this 23rd day of JULY, 2016.

LEGISLATIVE BODY

(Typed Name)	(Signature)

For Agency Use:

Processed By: _____ Date: _____

STATE OF VERMONT GRANT AGREEMENT — Part 1 - Grant Award Detail

SECTION I - GENERAL GRANT INFORMATION

1 Grant #: IG-2013-Hinesburg-00004	2 Original x Amendment # ____
3 Grant Title: Green Street Village Apartments	
4 Amount Previously Awarded: $ 0.00	5 Amount Awarded This Action: $ 675,000.00 / 6 Total Award Amount: $ 675,000.00
7 Award Start Date: 12/11/2014	8 Award End Date: 6/30/2018 / 9 Subrecipient Award: YES ☒ NO ☐
10 Vendor #: 40124	11 Grantee Name: Town of Hinesburg
12 Grantee Address: PO Box 133, 10632 Route 116	
13 City: Hinesburg	14 State: VT / 15 Zip Code: 05461-8501
16 State Granting Agency: Agency of Commerce and Community Development, DHCD	17 Business Unit: 07110
18 Performance Measures: YES ☒ NO ☐	19 Match/In-Kind: $5,238,872 Description: See Attachment B – Payment Provisions and Project Budget, 4. Sources and Uses

20 *If this action is an amendment, the following is amended:*
Amount: ☐ Funding Allocation: ☐ Performance Period: ☐ Scope of Work: ☐ Other: ☐

SECTION II - SUBRECIPIENT AWARD INFORMATION

21 Grantee DUNS #: 602147758	22 Indirect Rate: N/A ____ % (Approved rate or de minimis 10%)	23 FFATA: YES ☒ NO ☐
24 Grantee Fiscal Year End Month (MM format): 6/30		25 R&D: ☐
26 DUNS Registered Name *(if different than VISION Vendor Name in Box 11)*:		

SECTION III - FUNDING ALLOCATION

STATE FUNDS

Fund Type	27 Awarded Previously	28 Award This Action	29 Cumulative Award	30 Special & Other Fund Descriptions
General Fund	$0.00	$0.00	$0.00	
Special Fund	$0.00	$0.00	$0.00	
Global Commitment (non-subrecipient funds)	$0.00	$0.00	$0.00	
Other State Funds	$0.00	$0.00	$0.00	

FEDERAL FUNDS
(includes subrecipient Global Commitment funds)

31 CFDA #	32 Program Title	33 Awarded Previously	34 Award This Action	35 Cumulative Award	36 FAIN	37 Federal Award Date	38 Total Federal Award
14.228	Community Development Block Grant	$0.00	$675,000.00	$675,000.00	B.14.DC.50.0 001	7/8/2014	$675,000.00
39 Federal Awarding Agency: US Department of Housing and Urban Development (HUD)			40 Federal Award Project Descr: CDBG				
		$0.00	$0.00	$0.00			$0.00
Federal Awarding Agency:			Federal Award Project Descr:				
		$0.00	$0.00	$0.00			$0.00
Federal Awarding Agency:			Federal Award Project Descr:				
		$0.00	$0.00	$0.00			$0.00
Federal Awarding Agency:			Federal Award Project Descr:				
		$0.00	$0.00	$0.00			$0.00
Federal Awarding Agency:			Federal Award Project Descr:				
Total Awarded - All Funds		**$0.00**	**$675,000**	**$675,000.00**			

SECTION IV - CONTACT INFORMATION

STATE GRANTING AGENCY	GRANTEE
NAME: Claire Forbes	NAME: Trevor Lashua
TITLE: Community Development Specialist	TITLE: Town Administrator
PHONE: 802-828-1256	PHONE: 802-482-2281 ext. 221
EMAIL: Claire.Forbes@vermont.gov	EMAIL: tlashua@hinesburg.org

GRANT AGREEMENT # 07110- IG-2013-HINESBURG-00004

1. **Parties:** This is a Grant Agreement between State of Vermont Agency of Commerce and Community Development (hereinafter called "State" or "Agency") and Town of Hinesburg with principal place of business at 10632 Route 116, Hinesburg, Vermont, 05641-8501 (hereinafter called "Grantee"). It is the grantee's responsibility to contact the Vermont Department of Taxes to determine if, by law, the grantee is required to have a Vermont Department of Taxes Business Account Number. The grantee is required by law to have a Federal ID# and it is 036000511.

2. **Subject Matter:** The subject matter of this Grant Agreement is Community Development Block Grant.

3. **Award Details:** Amounts, dates and other award details are as shown in the attached *Grant Agreement Part 1-Grant Award Detail*. A detailed scope of work covered by this award is described in Attachment A.

4. **Amendment:** No changes, modifications, or amendments in the terms and conditions of this Grant Agreement shall be effective unless reduced to writing, numbered, and signed by the duly authorized representative of the State and Grantee.

5. **Cancellation:** This Grant Agreement may be suspended or cancelled by either party by giving written notice at least 30 days in advance.

6. **Attachments:** This Grant consists of 27 pages including the following attachments that are incorporated herein:

   Attachment A – Scope of Work To Be Performed and Special Conditions
   Attachment B – Payment Provisions and Project Budget
   Attachment C – Customary State Grant Provisions
   Attachment D – Other Provisions (CDBG Standard Provisions)
   Attachment E – Certifications

WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS GRANT AGREEMENT.

By the State of Vermont:

Date: _____

Signature: _____

Name: Noelle MacKay, Commissioner
Department of Housing and Community Development
for
Patricia Moulton, Secretary
Agency of Commerce and Community Development

By the Grantee:

Date: _____

Signature: _____

Name: Trevor Lashua, Town Administrator
Town of Hinesburg