



# Annotated Agenda

06/23/16

### **3. Additions/Deletions/Changes to the Agenda**

**Guests:** (1) None.

**Enclosures:** (1) Cover letter, resolution, and grant agreement for the Green Street VCDP grant

The resolution is required as part of the Green Street pass-through grant. The State would like the resolution acted upon prior to July 6<sup>th</sup>. The letter was received after the June 23<sup>rd</sup> meeting was warned. If the Board votes to amend the agenda to add the item, it is recommended to have discussion and action fall between agenda items #11 and #12. Please consider the following two motions:

*Consider a motion to amend the agenda to include potential action on a grant resolution and agreement related to the Green Street VCDP grant.*

*Consider a motion to adopt the grant agreement resolution for grant agreement 07110-IG-2013-Hinesburg-00004, and appoint the Town Administrator as the authorizing official to execute the grant agreement.*

### **4. Consider Appointments for Board/Committee/Commission Openings**

**Guests:** (1) See the list below.

**Enclosures:** (1) Single pdf file with application materials received

The list below shows the candidates and terms available.

- Trails Committee – Charles McArthur (one 3-year term, expiring 01/01/19);
- Recreation Commission – Heidi Turner (three 3-year terms, two expire 01/01/18 and one expires 01/01/19);
- Energy Committee – Richard Watts and Richard Hopwood (five 3-year terms; one expires 01/01/17, three expire 01/01/18, and one expires 01/01/19);
- Revolving Loan Fund Committee – Melissa Levy, Steve Gladstone, Andrew Frost, Walter Hausermann (new committee with three 3-year terms, two 2-year terms, and one 1-year term; expiring on 01/01/17, 01/01/18, and 01/01/19, respectively).

Given the variability in terms, the Board may have to vote on each candidate individually

*Consider a motion to appoint \_\_\_\_\_ to a term on the \_\_\_\_\_ expiring January 1, 20\_\_.*

### **5. Discuss Sidewalk Grant Application (Alan Norris/Meadow Mist)**

**Guests:** (1) Alan Norris

- Enclosures:** (1) 2016 Bike/Ped Grant Application (as compiled by Alan Norris)  
(2) Cost estimates for sidewalk segment from RSG scoping study  
(3) Alternate cost estimates for the sidewalk segment proposed

Alan will present the grant application. Construction of the sidewalk is a required element of the Development Review Board's approval of the Meadow Mist project. The Selectboard indicated initial support for grant application previously, provided Alan take the lead on preparing and submitting. A duly warned discussion is required prior to submittal of the grant (the deadline for which is in July).

*Action is neither anticipated nor required.*

#### **6. Consider Accepting FY17 Paving Bid**

- Guests:** (1) Michael Anthony, Highway Foreman

- Enclosures:** (1) None, as of this writing.

Paving bids were due early this week. The Town is paving the remaining mile or so of Silver Street (the other portion was paved in FY16). The approved capital budget for FY17 has \$125,000 set aside for paving.

*Consider a motion to accept the FY17 paving bid from \_\_\_\_\_ to pave the remaining section of Silver Street for a per ton price of \_\_\_\_\_.*

#### **7. Richmond Road Bike/Pedestrian Improvement Scoping Study**

- Guests:** (1) Peter Keating, Chittenden County Regional Planning Commission  
(2) Alex Weinhagen, Director, Planning and Zoning

- Enclosures:** (1) DRAFT Richmond Road Bike/Ped Scoping Study (June 2016)  
(2) Appendix A – Public summary comments  
(3) Appendix B – Concept Alternatives 1 & 2  
(4) Appendix C – Opinion of Probable Construction Costs  
(5) Email from Planning and Zoning, with link, re Richmond Road scoping study

Funds for the scoping study were included in the FY16 budget, following a request from the Trails Committee. This is the preliminary report. Feedback is what is sought.

*Action is neither anticipated nor required.*

#### **8. Planning Commission Presentation of Proposed Solar Screening Regulations**

- Guests:** (1) Alex Weinhagen, Director, Planning and Zoning

- Enclosures:** (1) Memo from Planning and Zoning re propose solar screening regulations  
(2) Report re proposed solar screening regulations  
(3) Proposed solar screening regulations

The Planning Commission will present proposed solar screening regulations it approved earlier this year.

*Action is neither anticipated nor required.*

**9. Consider Approving FY17 Water/Wastewater Budget**

**Guests:** (1) Erik Bailey, Water/Wastewater Department

**Enclosures:** (1) FY17 Water/Wastewater Budget-Expenditures (v.02)  
(2) FY17 Water/Wastewater Budget-Revenue (v.02)

The proposed budget has been updated, and the revenue component included (showing the impact of the newly enacted allocation fees – the conservative estimate of five new units at 180 gallons per day per unit). Work continues on the rate recommendations; this may need to be completed at the July 7<sup>th</sup> meeting.

Staff will review answers to questions asked on June 16<sup>th</sup> at the meeting.

*Consider a motion adopting the FY17 Water/Wastewater Budget.*

**10. Consider Approving FY17 Water/Wastewater Capacity**

**Guests:** (1) Erik Bailey, Water/Wastewater Department

**Enclosures:** (1) Capacity tables will be available prior to the meeting.

This is the annual adoption of wastewater capacity, paired with the newly required annual adoption of water capacity. Through the adoption of capacity, the Board effectively establishes the amount of water and wastewater available for allocation.

*Consider a motion adopting water and wastewater capacity for FY17.*

**11. Consider Authorizing Selection of Attorney for 2016 Tax Sales**

**Guests:** (1) None.

**Enclosures:** (1) Letter from Kohn Rath Danon and Lynch LLP

Selection of an attorney or law firm by the Selectboard is a required step in the tax sale process.

*Consider a motion selecting Kohn Rath Danon and Lynch LLP as the Town's legal representation for 2016 tax sales.*

**12. Discuss Public Feedback on Proposed Easement Deed and Agreement (Gepregs/Vermont Gas)**

**Guests:** (1) None.

**Enclosures:** (1) Feedback received via email (as a single pdf file)  
(2) Draft easement deed (v.06.03)

- (3) Draft stipulated agreement (v.06.03)
- (4) Draft vegetation and habitat management plan (05-18-16)

The draft easement deed, agreement, and vegetation and habitat management plan were made available on the website. The feedback received via email is compiled into a single pdf file; other residents and individuals have supplied feedback or opinions at various times as well.

The question for the Board is, after reviewing the feedback, are any changes in the drafts needed and/or desired. If yes, then those changes would be pursued prior to review by an outside, experienced legal counsel (in addition to the Town Attorney's review). If no, then the drafts as presented would be subjected to that same level of review.

To revisit the timeline from the June 9<sup>th</sup> discussion (quoting from the annotated agenda for that meeting):

- “June 9<sup>th</sup> – Discussion on the process, timeline, and draft easement deed and agreement. The community comment period is set at seven days.
- June 10<sup>th</sup> – Community comment period begins.
- June 17<sup>th</sup> – Community comment period has “ended” (submittals would still be accepted in most cases).
- June 23<sup>rd</sup> – The Board discusses feedback and review, asks for additional changes, clarifications, etc. and/or provides the documents for outside review (Steve Stitzel of Stitzel Page and Fletcher) in addition to the Town Attorney.
- July 7<sup>th</sup> – The Board reviews and discusses the documents again, with a focus on final “tweaking” if necessary.
- July 21<sup>st</sup> – The Board votes whether or not accept the easement deed and stipulated agreement as presented.

The timeline works backward from the presumption that the Public Service Board sets the date for the technical hearing sometime during the first week or two of August.”

The subcommittee met at Geprags Park on Friday, June 17<sup>th</sup>, with representatives of Vermont Gas, VHB (the firm that has performed most of the wetlands delineation and analysis), and a representative of the intervenor group. The purpose of the site visit was to review both the proposed pipeline route as approved by the Public Service Board and the “third” or alternate route (in the mowed portion of the park, west of the VELCO easement and east of the brook and permitted path) discussed throughout the subcommittee process. Continued discussions about the most appropriate route are expected, with the potential to discuss alteration of the route as it crosses Geprags.

*Action is neither anticipated nor required.*

### **13. Town Administrator's Report**

- a. *Lake Champlain TMDL* – The TMDL for Lake Champlain was set Friday. A copy is included (#13(1)).
- b. *Road Salt prices* – The price per ton of road salt is expected to be the same as last year. Notice from VLCT is included (#13(2)).
- c. *Town Forest and the National Register of Historic Places* – The Town Forest is now listed on the National Register of Historic Places, the first municipal forest to receive the honor. A copy of the notice is included (#13(3)).
- d. *2015 Stormwater Regulations and continued Planning Commission consideration* – A memo from the Planning Commission is included (#13(4)).
- e. *“Two and two table”* – This will need to be completed later.