



### Upcoming Meetings...

- **Selectboard:** *Monday, February 20<sup>th</sup> at 7:00 p.m. (Main Hall)*
- **Development Review Board:** *Tuesday, February 21<sup>st</sup> at 7:30 p.m. (1st floor conference room)*
- **Planning Commission:** *Wednesday, February 22<sup>nd</sup> at 7:30 p.m. (1st floor conference room)*

### Weekly Updates from Departments:

#### Hinesburg Community Police

- *Criminal DLS* – On Tuesday, February 7, an officer made an enforcement stop on a vehicle on Mechanicsville Rd. It was determined that the 53 year old male from Hinesburg was driving on a Criminally Suspended operator’s license. He was arrested, processed, and cited at the station and given a ride to his residence.

#### Hinesburg Fire & First Response

- *Call Activity (2/09/17-2/13/17)*
  - Feb 9 MVC no injuries
  - Feb 9 medical
  - Feb 13 MVC no injuries
  - Feb 13 medical
  - Feb 13 medical
- *Officer’s Meeting Postponed* - The Tuesday Officer’s meeting was postponed to Thursday by agreement of the Officer’s so they could spend Valentine’s Day with their families and loved ones.
- *Training* - On Saturday we will be continuing our training at the house on Rte. 116. This training we plan to practice ladders and building ventilation. Training signs will be posted on Rte. 116 north and south of the building. Please be sure to keep your eyes on the road, not on what we are doing.

#### Town Clerk & Treasurer

- *Early Voting* - Ballots are here and available for early voting! Come in to the Town Clerk’s office anytime to vote early or you may request to have a ballot mailed to you by calling 482-2281 x 2 or by e-mailing me at [mross@hinesburg.org](mailto:mross@hinesburg.org). Town Meeting Day is Tuesday, March 7, 2017 and the polls will be open from 7 a.m. until 7 p.m. on that day. We will be voting for the election of town officers as well as the newly consolidated Champlain Valley School District budget. There will also be a bond vote for a proposed Town Highway Garage.

- *Dog Licenses* - Dog licenses are required annually and the deadline for obtaining a license each year is April 1. Please bring a copy of a current rabies certificate for each dog. The fee is \$10.00 per license. Dogs are welcome to come visit and get a biscuit while getting their new jewelry! Just a reminder that we can't issue dog licenses on Election Day as we will both be busy at the polling place. Enjoy this beautiful snow!

### **Recreation Department**

- *Youth Basketball* - The 3/4 girls basketball team played a Williston team during half-time at the CVU girls basketball game on Friday, 2/10. What a treat to showcase all their skills in front of such a big crowd! Way to go Hinesburg! The 3/4 boys Team 1 played Charlotte and Team 2 played at Christ the King. The 5-6 boys traveled to Williston to finish up their season and the 5/6 girls matched up against Shelburne. The 5-6 girls will finish up their season on 2/18 at the CVRA tournament in So. Burlington.
- *Cookie Decorating* - The Valentine Cookie Decorating class with Wendy Frink was a huge hit on Thursday, 2/9.
- *Spring/Summer Recreation Guide* - The spring/summer offerings can be found online at [www.hinesburgrec.com](http://www.hinesburgrec.com) and a copy of the guide will be mailed later this month. Spring sport registrations are open! Think Spring!
- *Smuggs Sundays* - There are two more Sundays available for discounted lift tickets, rentals, and lessons at Smuggs. Don't miss March 5 and 12. Register at [www.hinesburgrec.com](http://www.hinesburgrec.com)

### **Carpenter-Carse Library**

#### CALENDAR

- *Monthly Board of Trustees Meeting* - The next meeting of the Library Trustees will be Wednesday, February 22, 2016 at the Carpenter-Carse Library. Meetings begin at 7 p.m. unless otherwise warned, and are open to the public.
- *Youngsters Story Time* – Join Librarian Sara Tuesdays and Thursdays from 9:30-10 a.m. at the library's community room for stories, movement, songs and snacks.

#### OTHER YOUTH PROGRAMS

- *Preschool Spanish* - [FULL] Friday, February 17 @ 1:30 p.m.: A reminder to those who have already signed up.
- *Lego Club* – [FULL] Thursday, February 16<sup>th</sup> @ 3 p.m.: a reminder to those who have already signed up.
- *Bears, Oh My!* - Join us on Saturday, February 18 @ 10:30 a.m. as we welcome Audubon VT for a grrreat hour of activities and investigations. We will waddle into the world of bears; we'll walk like a bear, talk like a bear and even pretend to eat like a bear! If you're feeling furry, this program is for you! Ages 3-7. *Preregistration is required.*

#### MULTI-AGE PROGRAMS

- *Friday Afternoon Movie* - Children and adults cozy into the community room for a movie and popcorn on Friday, February 24<sup>th</sup>, 3:00 p.m. All movies will be rated PG or G and admission is free. Movies will take place on the fourth Friday of every month. Children under the age of 10 must be accompanied by an adult. Call the library to ask what movie will be playing (482-2878).

## ADULT PROGRAMS

- *Hinesburg Community Writers' Group: The Craft of Writing* - Local writers: get your literary juices flowing in the Library's Community Room at our 1<sup>st</sup> -Tuesday-of-the-month group, Tuesday, March 7<sup>th</sup>, 7 – 9 p.m. There will be creative writing prompts and stimulating discussions about the “how’s” of writing, from style to technique to breaking through the dreaded block. To submit a topic or prompt suggestion or for further details, email Laura Wisniewski at [bhy@beecherhillyoga.com](mailto:bhy@beecherhillyoga.com)
- *Book Discussion Group* – The next discussion will be on Wednesday, March 8<sup>th</sup> at 7 p.m. The book selection is *The Underground Railroad* by Colson Whitehead. The April gathering is scheduled for Thursday, the 6<sup>th</sup>, when we will discuss *The Gift of Rain* by Tan Twan Eng. \*\*\*Meetings are held in readers' homes. For more information, including directions please call Carrie @ 482-4565.

## EXHIBITS AND DISPLAYS AT THE LIBRARY

- *In the Community Room* - We are pleased to welcome the art of Hinesburg Nursery School kids in March. The reception will begin on March 6<sup>th</sup> at 3:30 p.m. and the exhibit will run through the month of March.
- *Mural* - A Vermont children's authors and illustrators' mural brightens the Carpenter-Carse children's area, thanks to the former Brown Dog Books & Gifts. ☺
- *Book Displays* –
  - Immigration & a Diverse America
  - Black History Month ...Read about it!
  - Miss Sara's Reads
- *Vintage Book Sale* – Blue Dot Dollar Sale! All volumes with a blue dot are now \$1.00. Come discover the charm of old books. We have many books, but select a few to promote each week.

### This Week's Featured Vintage Books:

- *Whale Ships and Whaling: a pictorial history* by George Francis Dow
- *1776* by David McCullough
- *Passionate Declarations: essays on war and justice* by Howard Zinn
- *Preserving Eden: the Nature Conservancy* by Noel Grove, photographs by Stephen Krasemann
- *The Little Red Caboose* by Marion Potter, illustrated by Tibor Gergely

Prices range from \$1.00 - \$20.00. All books on our bargain shelves are \$2.00 each. Proceeds always are used to purchase new books.

- *Keep up-to-date on the current events happening at the library* - [http://www.carpentercarse.org/ccl\\_programs.html](http://www.carpentercarse.org/ccl_programs.html)

## **Highway Department**

- A proposal for a new Highway Garage is being considered for a bond vote in March. See SB Memo with FAQ regarding this project near the end of this Weekly Update. Please visit the Town website to see a time lapse video in order to get a better understanding of the safety and operational challenges that our Highway Department is faced with each day due to the current space. The video shows how the vehicles are strategically returned

to the garage at the end of each work day in order to *just* fit within the space. <http://hinesburg.org/> Please join us for the next Open House on Saturday, February 25<sup>th</sup> from 8 a.m. - noon. If you would like to make an appointment to see the current facility before that date, please contact the Highway Foreman, Mike Anthony, at 482-2635.

# HIGHWAY GARAGE OPEN HOUSE

SATURDAY, FEBRUARY 25<sup>TH</sup>

8:00 A.M. – NOON

Stop by and see the safety and operational challenges of the current space. Cookies/baked goods will be available!

**BOND VOTE – Tuesday, March 7<sup>th</sup>**

## **Planning & Zoning**

- *Cheese Plant Adds Foam Brewers* – At the February 7 Development Review Board meeting, the board wrapped up public hearings on a fourth business for the Cheese Plant property. Foam Brewers was started in 2016, and operates a successful brewery and bar on Lake Street in Burlington. So successful in fact that they needed more space for brewing and warehousing than their Burlington location could accommodate. One of the principals lives here in Hinesburg, and saw the Cheese Plant as a logical place for Foam Brewers to expand production. They plan to renovate and utilize the front portion of the main building (about 5,000 sq. ft.) – where milk used to be delivered at the large garage doors. Although very limited, thankfully the Town does have enough water and wastewater allocation to accommodate this new business. DRB hearing closed on February 7 with the board directing staff to draft conditions of approval. Additional improvements to the central parking lot will be made as part of this project.
- *Scaled Back Development Gets Conceptual Green Light* – The recently denied Hinesburg Center Phase Two project (fields behind/west of Kinney Drugs) came back to the DRB with a scaled back first phase at the February 7 meeting. This first phase proposes 22 dwelling units (mix of single-family homes, attached townhouses, and apartments) and approximately 6,000 sq. ft. of commercial space – earlier plan proposed a full build out of 69 dwelling units and 13,400 sq. ft. of commercial space. The hearing was closed, and the board directed staff to draft conditions of approval for the sketch/conceptual plan. As a major subdivision, this project will go through two more review stages before any final approval, with the details coming at the next step of the review – preliminary plat review (likely this summer). Municipal water capacity may be a limiting factor for

this project depending on what is available come July, after the Town's annual calculation based on actual use and remaining capacity. In other words, it's possible the project could go back to the drawing board a third time if adequate water capacity isn't available. More information on this project available on the website <http://www.hinesburg.org/planning/hinesburg-center-phase-2/>

- *Village Area Zoning Revisions & Design Standards* – At their meeting on February 8, the Planning Commission decided on their next projects to tackle now that the new Town Plan proposal has been delivered to the Selectboard. The PC decided to focus on updating zoning for the village growth area with a special emphasis on better definitions and design standards to help ensure new development meets community expectations. The PC began this discussion last year. Among other items, they plan to better define mixed use development requirements, update the Official Map that shows future community facilities, assess development density allowances and phasing, consider more specific design standards for buildings, streetscapes, and functional greenspaces.
- *Zoning Housekeeping Changes* – At that same February 8 meeting, the Planning Commission decided to also take up a backlog of about 10 years' worth of zoning "housekeeping changes" – i.e., generally minor revisions to improve or clarify the regulations, as noted by DRB members, P&Z staff, and others over time. There are dozens of these – from more specific guidance on outdoor lighting to potential revisions in how building height is calculated. One of the potential change that could bring more affordable housing is an expansion of the allowed size of accessory apartments – something requested by many residents over the years.
- *Planning Commission Vacancy* – Interested in the PC projects noted above? Want to be one of Hinesburg's policy makers? We currently have one vacancy on the Planning Commission. For information on how to apply, see <http://www.hinesburg.org/vacancies.html>. Make a difference. Help chart the course for your community. And have some fun doing it! Yes, we talk about serious business, but we also laugh quite a lot at PC meetings, and occasionally eat fine pastries thanks to the culinary talents of the chairperson. They are a good group!

## **Weekly Updates from Boards, Committees, and Commissions:**

### **Development Review Board**

#### New applications received

- *Richard & Jennifer Winegar* - Revision to a final plat subdivision in order to make a boundary line adjustment. The applicants are proposing to purchase a strip of land from their neighbors, Roger and Heather Tremblay. The properties are located at 136 and 231 Brookside Lane in the Agricultural Zoning District.
- *Wind NRG Partners, LLC* - Revisions to a final plat subdivision and planned unit development (PUD) originally approved on 10/20/15. The applicant is proposing to modify several internal lot lines. The property is located on the east side of Route 116, north of Patrick Brook, south of CVU Road, in the Village Northeast Zoning District.

#### Applications to be heard at the February 21, 2017 DRB Hearing

- *Theresa D. Giroux Revocable Trust* - Sketch Plan Review for a 2-lot subdivision and planned unit development (PUD) located at 429 and 431 Richmond Road in the Rural

Residential Zoning District. The applicant is proposing to sub-divide an undeveloped 8.38-acre parcel into two parcels. One parcel will be approximately 3.0 acres and will be improved with a 3-unit multi-family residential structure. The second parcel will be approximately 5.48 acres and will be improved with a 4-unit multi-family structure.

*For more information please contact the Planning & Zoning office at 802-482-2281 or [lbudd@hinesburg.org](mailto:lbudd@hinesburg.org).*

## **Selectboard**

- *Public Hearings* – Please plan to attend one of the two public hearings that will be held on February 20 and 27 regarding information on the Highway Garage Replacement Project. Each of these public hearings will take place in the Main Hall at the Hinesburg Town Hall and begin at 7:00 p.m. A Bond Vote for the proposed new Highway Garage is scheduled for Tuesday, March 7<sup>th</sup>. More information is available on the main page of the Town website at [www.hinesburg.org](http://www.hinesburg.org)
- *FY18 Budget Information* – In preparation for Town Meeting, please review the FY18 proposed budget information at the following link: <http://hinesburg.org/budget/>
- *Town Report* – The Town Reports arrived at Town Hall on Thursday! Please stop by the Town Clerk’s office to pick up your copy. A limited quantity will be available at Carpenter-Carse Library and the Hinesburg Post Office as well. Post cards went out on Thursday notifying all residents that the Town Reports are now available.
- *Cover Art* – We would like to extend a big thank you to Hinesburg resident and professional photographer, Karen Pike, for her willingness to share her artistic talent in the form of photography with us. The beautiful photo on the cover of this year’s Town Report is a composite image shot by Karen of the super moon over the United Church in Hinesburg. Thank you Karen!
- *Meeting Agendas* – Selectboard meeting agendas are posted on the bulletin boards at the following locations:
  - In hallway outside of Town Clerk’s Office
  - Carpenter-Carse Library
  - Hinesburg Post Office

In addition to these three physical locations, agendas are available on-line at the following link:

<http://hinesburg.org/select.html> - click on link and then scroll down near bottom of page for meeting agenda/packet.

- *Potential upcoming agenda times:* The following items may be discussed at the following Selectboard meetings. Please check the meeting agendas within 48 hours prior to each meeting:  
<http://hinesburg.org/select.html> - click on link and then scroll down near bottom of page for meeting agenda/packet.

*“Two-and-Two”*

<u>03/06/17</u>	<u>03/20/17</u>
<ul style="list-style-type: none"><li>▪ <i>Town Meeting 2017</i></li></ul>	<ul style="list-style-type: none"><li>▪ Discussion on Emergency Medical Services w/First Responders, St. Michael’s Rescue.</li><li>▪ Selectboard Organizational Meeting</li><li>▪ Town Meeting “Re-cap”</li><li>▪ Water/Wastewater allocation discussion, cont’d</li><li>▪ Appointments/Reappointments to various Statutory positions</li><li>▪ Bonding for Public Officials</li><li>▪ Designation of Newspaper(s) of Record</li><li>▪ 1st Class Liquor Licenses</li></ul>

- *Open Seats Available* – Are you looking for a way to become more invested in your community? Currently there are many seats available on various Boards, Committees and Commissions. Please see more information near the end of this *Weekly Update*.

**Hinesburg, Vermont  
Annual Report**



Fiscal Year July 1, 2015 to June 30, 2016  
Hinesburg Town Meeting / HCS Annual School Meeting  
Monday, March 6, 2017, CVU Auditorium  
HCS Annual School Meeting: 6:00 pm  
Hinesburg Town Meeting: 7:00 pm  
Australian Ballot Voting - Tuesday, March 7, 2017  
Town Hall 7:00 am - 7:00 pm

**The Hinesburg Annual Report/Hinesburg  
Town School District Annual Report Is  
Now Available To Be Picked Up At the  
Hinesburg Town Clerk’s Office!**

In an effort to reduce waste and save taxpayer dollars, the Town Report will not be mailed to each household but copies will now be available for pick up at the Hinesburg Town Clerk’s Office.

The full report is also available online at [www.hinesburg.org](http://www.hinesburg.org).

Questions: Please call the Town Clerk’s office at 482-2281.





To: The Hinesburg Selectboard  
 Cc: Michael Anthony, Highway Foreman  
 Renae Marshall  
 From: Trevor M. Lashua, Town Administrator  
 Date: February 10, 2017  
 Re: Highway Garage FAQs (updated; includes 01/09/17 construction budget revision and 02/10/17 Bond Bank estimated debt service schedule)

***Q: What is proposed and what will it cost?***

A: Replacement of the existing, antiquated, functionally-challenged highway garage with an 11,500 square foot replacement on Town-owned property on Beecher Hill Road (where the garage is currently located). The project includes a fabric-domed salt and sand shed capable of storing nearly a season’s supply of material. The total project cost, updated on 01/09/17, is an estimated \$3.1 million. The estimate includes construction, permitting, site work, architectural and engineering fees, and a variety of other “soft” costs.

Here’s a breakdown:

- Construction (includes site work, general conditions, mechanical, electrical, estimating contingency, general contractor mark-up, performance bond, etc.): \$2,618,068
- Permitting (state and local): \$38,200
- Architectural and engineering (includes misc. reimbursement): \$231,500
- Equipment and appliances: \$37,000
- Survey: \$4,500
- Project contingency (6%): \$175,726
- TOTAL: \$3,104,494

***Q: How is the Town proposing to finance the project?***

A: With a 30-year general obligation bond through the Vermont Municipal Bond Bank, with an interest rate of 3.523% per year. Projecting interest rates is difficult given national and international uncertainty in the bond market. The Federal Reserve approved the first rate increase in a decade in December, with three “modest” rate increases scheduled for 2017.

***Q: What would the average annual payment be, and what would that cost residential property taxpayers?***

A: Based on a debt service schedule provided by the Bond Bank, the average annual payment is an estimated \$158,418. An earlier version of the analysis, using an interest rate from the Bond Bank and a generalized amortization schedule, had the average annual payment at \$180,975. The “high” payment, using the more accurate schedule from the Bond Bank is \$201,078 and the “low” payment is \$105,307. Principal payments would remain the same each year throughout the 30-year note’s life (\$103,333). Assuming that the grand list grows at its recent annual average (1.1%) for FY18, here is what the impact would be on residential property taxpayers based on the 2.96 cent increase in the municipal portion of the property tax rate required:

*Residential taxpayer “impact”*

Assessed value	<u>\$200,000</u>	<u>\$300,000</u>	<u>\$400,000</u>
Average cost per year	\$59.20	\$88.80	\$118.40
Average cost per month	\$4.93	\$7.40	\$9.87

***Q: Is there any other way property tax revenue can or is projected to increase, other than growth in the grand list?***

A: The Addison Natural Gas Pipeline will generate annual property tax revenue once installed and operational. During discussions on the stipulated agreement and easement deed, the total estimated tax payment to be made by Vermont Gas



was estimated at \$465,000 (January 2016). The majority of that payment pays the school portion of the tax rate (75% of the total rate). The town would see an estimated \$130,000 in municipal taxes (based on the adopted FY17 tax rate). The taxes paid will vary with the tax rate (an increase in the rate for FY18 would increase the revenue received from the pipeline). With an average annual payment of \$158,418, the pipeline revenue could generate nearly 82% of the debt service payment – leaving \$28,418 to be raised in an average year.

*Residential taxpayer “impact” after applying pipeline property tax revenue (to raise remaining \$50,975)*

Assessed value	<u>\$200,000</u>	<u>\$300,000</u>	<u>\$400,000</u>
Average cost per year	\$10	\$15	\$20
Average cost per month	\$0.83	\$1.25	\$1.67

This revenue source carries some uncertainty with it. The pipeline, if no improvements, maintenance, or upgrades were made, would depreciate in value during the course of its lifecycle. Obsolescence (where the pipeline is taken out of service prior to the expiration of its 40 to 50 year expected life) is another variable to consider.

There is also no mechanism to dedicate the revenue – the choice to do so would be supported through continued decision-making in the budgeting and expenditure processes.

***Q: What would grand list growth, beyond the 1.1% per year average used in budgeting, generate?***

A: Using the current (FY17) grand list as a baseline, the list below shows what grand list growth at 1.5%, 2.0%, and 2.5%, would net. Since FY07, grand list growth only met or exceeded the 2.0% threshold once (2.73% in FY08); the next largest annual increase was 1.52% (FY09).

- 1.1% = +\$58,210
- 1.5% = +\$79,378
- 2.0% = +\$105,837
- 2.5% = +\$132,296

***Q: What effect does any inflation in construction costs have on the overall project cost?***

A: Using a 4% annual increase in construction costs is considered safe based on recent data (the period from 2013 through 2015), and is not far from the long-term annual average (3.5%, 1993 through today). Using the 4% inflationary metric, the building becomes \$378,078 more expensive (\$3,487,078) in three years if no other adjustments are made. Using a three year window matches what would likely to be the “quickest” time between identification of a new water source, allocation of water and wastewater capacity, permitting and any appeals, and the beginning of construction in the village core that could generate a level of sustained grand list growth. It is important to note that grand list growth cycles move with the larger economy, so a few years of sustained growth is a good outcome – and not a certain one even with the requisite infrastructure in place.

***Q: Can the safety and liability costs of the current facility be quantified?***

A: Not at this time. Further analysis can provide examples of what fines may be for the items identified in prior voluntary inspections.

***Q: Can the repair and maintenance costs be broken down on the current building to compare with a new one?***

A: Not easily. For decades Town personnel have performed most of the functions that might otherwise be outsourced. While using staff resources in place is preferable, it is not always possible, practicable, nor sustainable. That being said, it is known that the Town spent a total of \$9,731 in FY16 on what could be considered operations and maintenance costs. The costs are pulled from budget lines for repairs and maintenance, supplies, and utilities; there is no way to independently pull the staff hours used to complete the various tasks. The budget for FY17 called for \$13,500 in operations and maintenance costs. At 11,160 square feet, the new building will be more expensive to operate. What that cost is was not part of the earlier scoping study and would need to be commissioned separately at this time (the Town spent the \$9,000 in scoping funds, and likely received additional “free” service along the way).

***Q: Is there a long-term debt service schedule showing all outstanding bonds and the respective terms?***

A: This document is planned, but does not exist as of this writing.

***Q: Have alternative locations been considered?***

A: Not at this time. The Town already owns the land, which is home to the gravel pit.



Town of Hinesburg  
10632 Rte. 116  
Hinesburg, VT 05461  
www.hinesburg.org  
(802) 482-2281

## SELECTBOARD AGENDA

Monday, February 20<sup>th</sup>, 2017

7:00PM

Main Hall

Hinesburg Town Hall

1. Call to Order 7:00 PM
2. Additions/Deletions/Changes to the Agenda 7:00PM
3. Public Hearing – Proposed Highway Garage Project and Bond 7:00PM
4. Public Comment 7:30PM
5. Initial Discussion on Emergency Medical Services\* 7:35PM  
*(\*Please see annotated agenda for more information)*
6. Board/Committee/Commission – Interviews and Possible Appointments 7:55PM
  - Andy Townshend – Town Forest Committee
  - Paul Lesure – Energy Committee
  - Michael Webb – Energy Committee
7. Consider Authorizing the Town Attorney to Sign the 2<sup>nd</sup> Amendment to the Declaration For Haystack Community Crossing 8:05PM
8. Consider Designating Use of Compensation Funds from Addison Natural Gas Pipeline Agreement 8:20PM  
*(from the stipulated agreement governing drilling under Geprags Park)*
9. Discuss Town Plan Review Process and Timeline 8:55PM
10. Initial Discussion on Wastewater Capacity Study 9:15PM
11. Consider Approving Liquor Licenses\* 9:30PM
12. Consider Approving Special Event Permit Application\* 9:35PM  
*(\*The Selectboard will be acting as the Board of Local Liquor Commissioners for items #10 and #11)*
13. Town Administrator's Report 9:40PM
14. Selectboard Forum 9:45PM
15. Consider Approving Minutes from 02/06/17 9:50PM
16. Consider Approving Warrants 9:55PM
17. Executive Session – 1 V.S.A. § 313 (a) (1) (E) and (a) (3) [litigation and personnel] 10:00PM
18. Adjourn 10:30PM

Questions or comments during the live broadcast? Email [selectboard@hinesburg.org](mailto:selectboard@hinesburg.org) and those questions or comments may be read during the meeting.

All times are approximate. For meeting materials, please visit:

[http://www.hinesburg.org/selectboard/meeting\\_packet/](http://www.hinesburg.org/selectboard/meeting_packet/)

Contact the Town Administrator if you have questions: [tlashua@hinesburg.org](mailto:tlashua@hinesburg.org); or 482-2281, ext. 221.



*Looking for a way to become more invested in your community? ...  
Volunteer to be on one of the various Town of Hinesburg Boards,  
Committees, or Commissions!*

The following seats are currently open:

**Affordable Housing Committee:** (3) 3-year term

**Agency Request Review Committee:** (4) 3-year term

**Chittenden County Transportation Authority Alternate:** (1) 3-year term

**Conservation Commission:** (5) 4-year term

**Energy Committee:** (4) 3-year term

**Planning Commission:** (1) 4-year term

**Village Steering Committee:** (4) 2-year term

Applications are available on the Town website or can be picked up in the Town Administrator's office. To access the application form and further information about each of these groups, please see the following link: <http://hinesburg.org/vacancies.html>

Any questions, please contact Renae Marshall at 482-2281 ext. 222 or by e-mail at [rmarshall@hinesburg.org](mailto:rmarshall@hinesburg.org).

## Town of Hinesburg Contact Information:

Town Administrator: Trevor Lashua  
(802)482-2281 ext. 221  
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Town Clerk: Missy Ross  
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[mross@hinesburg.org](mailto:mross@hinesburg.org)

Special Projects Coordinator: Renae Marshall  
(802)482-2281 ext. 222  
[rmarshall@hinesburg.org](mailto:rmarshall@hinesburg.org)

Assistant Town Clerk: Cheryl Hubbard  
(802)482-2281 ext. 224  
[chubbard@hinesburg.org](mailto:chubbard@hinesburg.org)

Fire Dept. /First Response: Al Barber, Chief  
Emergencies: 911  
Non-emergency calls: (802)482-2455  
[info@hinesburgfd.org](mailto:info@hinesburgfd.org)

Police Dept.: Frank Koss, Chief  
Emergencies: 911  
Non-emergency calls: (802)482-3397  
[hinesburgpd@gmavt.net](mailto:hinesburgpd@gmavt.net)

Highway Dept.: Michael Anthony  
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Assessor: Marie Gardner  
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Zoning Administrator: Mitchel Cypes  
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Recreation: Jennifer McCuin  
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Health Officer: Mike Bissonette  
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Website Manager: Aaron Kimball  
[akimball@hinesburg.org](mailto:akimball@hinesburg.org)

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Utilities Director: Erik Bailey  
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[ebailey@hinesburg.org](mailto:ebailey@hinesburg.org)